



# Chicago Metropolitan Agency for Planning

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[www.cmap.illinois.gov](http://www.cmap.illinois.gov)

## Chicago Metropolitan Agency for Planning Annotated Agenda

Wednesday, November 9, 2016—9:30 a.m.

Cook County Conference Room  
233 S. Wacker Drive, Suite 800  
Chicago, Illinois

- 1.0 Call to Order and Introductions** 9:30 a.m.  
Mayor Gerald R. Bennett, Board Chair
- 2.0 Agenda Changes and Announcements**
- 3.0 Approval of Minutes—October 12, 2016**  
ACTION REQUESTED: Approval
- 4.0 Executive Director's Report**
- 4.1 ON TO 2050 bi-monthly report
  - 4.2 Local Technical Assistance (LTA) Program Update
  - 4.3 Federal and State legislative update
  - 4.4 2016 Board Meeting Schedule
  - 4.5 Other Announcements
- 5.0 Procurements and Contract Approvals**
- 5.1 Contract Approval for Palos Park Bikeway and Trails Plan
  - 5.2 Contract Approval for the Joliet Corridor Plan
  - 5.3 Approval to Procure ON TO 2050 Kiosk Hardware and Services
  - 5.4 Contract Approval for ON TO 2050 Photographic and Videographic Services
- ACTION REQUESTED: Approval
- 6.0 Committee Reports**  
A written summary of the working committees, the Citizens Advisory and the Council of Mayors Executive Committee will be provided.  
ACTION REQUESTED: Information

**7.0 ON TO 2050: Alternative Futures**

Alternative Futures will help stakeholders prioritize land use, economic, and transportation policies for the region. Staff and external experts have discussed trends that have the potential to meaningfully shape the future of the Chicago region. Based on feedback, CMAP staff has identified five possible futures for the region’s residents in 2050. Staff will provide an overview of the development and characteristics of these potential futures.

ACTION REQUESTED: Information

**8.0 Regionally Significant Projects**

ON TO 2050 will include a recommended set of regionally significant transportation projects. CMAP staff has worked with transportation agencies in the region to identify a potential list of highway and transit projects for consideration. A 45-day public comment period to solicit additional ideas from the public as well as implementing agencies for projects outside their jurisdiction closed on October 31, 2016. Staff will provide an update on the process.

ACTION REQUESTED: Information

**9.0 Other Business**

**10.0 Public Comment**

This is an opportunity for comments from members of the audience. The amount of time available to speak will be at the chair’s discretion. It should be noted that the exact time for the public comment period will immediately follow the last item on the agenda.

**11.0 Next Meeting**

The Board is scheduled to meet next on December 14, 2016.

**12.0 Adjournment**

**Chicago Metropolitan Agency for Planning Board Members:**

- |                           |                       |                       |
|---------------------------|-----------------------|-----------------------|
| ___ Gerald Bennett, Chair | ___ Elliott Hartstein | ___ Carolyn Schofield |
| ___ Rita Athas            | ___ Al Larson         | ___ Peter Silvestri   |
| ___ Frank Beal            | ___ Andrew Madigan    | ___ Peter Skosey      |
| ___ Matt Brolley          | ___ John Noak         | ___ Sean McCarthy     |
| ___ Franco Coladipietro   | ___ Rick Reinbold     | ___ Brian Oszakiewski |
| ___ Janel Forde           | ___ William Rodeghier | ___ Leanne Redden     |



# Chicago Metropolitan Agency for Planning

Agenda Item No. 3.0

233 South Wacker Drive  
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## Joint Meeting Chicago Metropolitan Agency for Planning (CMAP) Board and MPO Policy Committee Minutes

October 12, 2016

Offices of the Chicago Metropolitan Agency for Planning (CMAP)  
Cook County Conference Room  
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

### Board and MPO Policy Committee Members Present:

Gerald Bennett, CMAP Board Chair-representing southwest Cook County, Randy Blankenhorn, MPO Policy Committee Chair, Rita Athas-representing the City of Chicago, Matt Brolley-representing Kane and Kendall Counties, Franco Coladipietro-representing DuPage County (via teleconference), Mike Connelly-representing the CTA, Tom Cuculich-representing DuPage County, Janel Forde-representing the City of Chicago, Luann Hamilton-representing CDOT, Richard Kwasneski-representing PACE, Al Larson-representing northwest Cook County (via teleconference), Andrew Madigan-representing the City of Chicago, John McCarthy-representing Private Providers, John Noak-representing Will County (via teleconference), Don Orseno-representing Metra, Leanne Redden-representing the RTA and a non-voting member of the CMAP Board, Rick Reinbold-representing south suburban Cook County, Tom Rickert-representing Kane County, William Rodeghier-representing west Cook County, Jeffery Schielke-representing the Council of Mayors, Carolyn Schofield-representing McHenry County, Peter Silvestri-representing Cook County, Peter Skosey-representing the City of Chicago, Paula Trigg-representing Lake County, Lawrence Walsh-representing Will County, John Yonan-representing Cook County, Rocco Zuccherro-representing Illinois Toll Highway Authority, and non-voting members Brian Oszakiewski-representing the Governor's office (via teleconference) and Catherine (Kay) Batey-representing FHWA.

### Staff Present:

Joe Szabo, Melissa Porter, Angela Manning-Hardimon, Bob Dean, Tom Garritano, Tom Kotarac, Elizabeth Schuh, Ross Patronskey, and Sherry Kane

### Others Present:

Lisa Laws-IDOT, Garland & Heather Armstrong-Access Living, Kevin Brubaker-ELPC, Len Cannata-WCMC, Lynnette Ciavarella-Metra,

Laurie Cohen-Civic Federation, Roger Driskell-IDOT, Jackie Forbes-Kane Kendall Council, Mike Fricano-WCMC, Joe Guthridge-HERE, Janell Jensen-McHenry County Council, Jennifer (Sis) Killen-Cook County Department of Transportation, Patrick Knapp-Kane/Kendall Council, Dennis Latto-SSMMA, Jill Leary-RTA, Steven Mannella-Metra, Kelsey Mulhausen-Southwest Conference, Ed Paesel-SSMMA, Brian Pigeon-NWMC, Jim Reilly-MPC, Chris Schmidt-IDOT, David Seglin-CDOT, Madeline Shepherd-MPC, Steve Simmons-Sierra Club, Jordan Smith-HERE, Vicky Smith-Southwest Council, Maria Choca-Urban-Cook County Department of Transportation, Mike Walczak-NWMC, Tammy Wierciak-WCMC, and Laura Wilkison-Metro Strategies,

#### **1.0 Call to Order and Introductions**

CMAP Board Chair, Mayor Gerald Bennett, called the meeting to order at 9:34 a.m., and asked that Board and MPO Policy Committee members introduce themselves.

#### **2.0 Agenda Changes and Announcements**

The CMAP Board welcomed new member President Matthew Brolley-President, Village of Montgomery, who represents Kane and Kendall Counties. The Board also recognized Lisa Laws for her service to the Board. Mayor Jeffrey Schielke read a statement prepared by Mayor Tom Weisner-City of Aurora as he ended his service to the CMAP Board.

#### **3.0 Approval of CMAP Board Meeting Minutes**

A motion to approve the minutes of the September 14, 2016, meeting of the CMAP Board as presented was made by Commissioner Pete Silvestri and seconded by Carolyn Schofield. All in favor, the motion carried.

#### **4.0 Approval of MPO Policy Committee Meeting Minutes**

A motion to approve the minutes of the June 9, 2016, meeting of the MPO Policy Committee as presented was made by John Yonan and seconded by Tom Cuculich. All in favor, the motion carried.

#### **5.0 Executive Director's Report**

CMAP Executive Director Joe Szabo reported that CMAP has returned to a normal payment cycle and very nearly caught up on vendor payments. The collection of dues has helped significantly and Szabo thanked those had paid. The Local Technical Assistance (LTA) program update had been included in the Joint Meeting materials, Szabo continued, and reported on CMAP's last (Have We Reached Peak Driving) forum held at Northwestern University on September 22, 2016 and next (Aging in Place) to be held at UIC on October 27, 2016. Reporting on a recent visit to D.C., Szabo suggested there is little to no support regarding the recent rulemaking related to MPO Consolidation, and CMAP hosted a local legislative briefing recently that was used as an opportunity to gain input for ON TO 2050.

#### **6.0 Committee Reports**

Local Coordinating Committee Chair Rita Athas reported that the Committee had met earlier in the morning, had considered a change to the Coordinating Committee structure,

a Local Technical Assistance (LTA) program example related to Home Glen's Plan Commissioner Training (which provided a good example of a successful training program and may become a model for the future) was given, advancing the implementation of completed LTA projects was discussed (with staff describing current practices and committee giving direction for the future), and the next LTA Call for Projects is tentatively scheduled for May 2017 with project selected occurring in October. Of importance with this call will be how the projects fit into ON TO 2050.

On behalf of the Regional Coordinating Committee, Ed Paesel reported that the committee had also met earlier in the morning, had considered matters that would be explained later at this meeting, and as part of ON TO 2050, a presentation was made related to a total socioeconomic forecast for the region and a sub-allocation forecast at the local level.

An announcement was also made that Ed Paesel, Executive Director of South Suburban Mayors and Managers Association would retire soon and the Board and Policy Committee offered sincere appreciation for his service to CMAP and the region.

#### **7.0 Council of Mayors Report**

Mayor Jeffery Schielke reported that the Council of Mayors is scheduled to meet next on October 25, and regional planning marks will be considered at that meeting. Recently, Schielke continued, through a coordinated effort, the councils [of Mayors and Governments] as well as individual mayors had voice opinions regarding the U.S. DOT's MPO Coordination to local representatives and the chairman, on behalf of the Councils of Mayors, crafted a letter outlining the concerns of the Council was added to the comments submitted to the federal docket.

#### **8.0 Election of MPO Policy Committee Vice Chair**

Nominating Committee Chair Tom Cuculich reported that the nominating committee, consisting of himself (representing county government), Dorval Carter (representing a public transportation agency), Frank Beal (representing regional planning), Greg Bedalov (representing road administration), and Rebekah Scheinfeld (representing municipal government), recommended that Leanne Redden, ED-Regional Transportation Authority (RTA) serve as Vice Chair (replacing Lake County Board Chair Aaron Lawlor, who had served for three years) of the MPO Policy Committee for calendar year 2017. A motion by Tom Cuculich was seconded by Don Orseno to approve the recommendation of the nominating committee. All in favor, the motion carried.

Policy Committee Chairman Secretary Randy Blankenhorn named Tom Kotarac, Deputy Executive Director of Policy and Programming as Secretary to the MPO Policy Committee.

#### **9.0 Approval of GO TO 2040/TIP Conformity Analysis and TIP Amendments**

CMAP staff Ross Patronsky explained the concept of conformity and "non-exempt" projects, review of which is conducted twice annually, highlighted project changes and reported that the analysis (results of which indicate the region meets air quality requirements), released for public comment (none were received). The project changes were typical, Patronsky continued, and both CMAP's Transportation and Regional

Coordinating committees had considered and recommended approval of the analysis and amendments as presented.

On behalf of the CMAP Board, a motion by Commissioner Pete Silvestri was seconded by President Rick Reinbold to make a finding of Conformity and adopt the TIP Amendments as presented. All in favor, the motion carried. For the MPO Policy Committee, a similar motion made by Richard Kwasneski was seconded by Paula Trigg and with all in favor, the motion carried.

#### **10.0 Coordinating Committee Structure**

Deputy Executive Director for Planning Bob Dean reported that staff recommends a change to the coordinating committee structure, with a Planning Coordinating Committee overseeing the development of ON TO 2050 and a Programming Coordinating Committee that would oversee programming related to transportation, Local Technical Assistance (LTA) project selection and other relevant matters. The recommended structure, Dean continued, was similar to that used during the development of GO TO 2040.

For the CMAP Board, a motion by Peter Skosey was seconded by President William Rodeghier to approve the programs as presented. All in favor the motion carried. Likewise, for the MPO Policy Committee, a motion by Don Orseno was seconded by County Executive Lawrence Walsh and with all in favor, the motion carried.

#### **11.0 Approval of the Emerging Priorities for ON TO 2050 Report**

CMAP staff, Elizabeth Schuh, briefly reminded the Board and Policy Committee that the purpose of the Emerging Priorities for ON TO 2050 report was to summarize feedback heard through our summer of public engagement on regional opportunities and challenges and begin to identify some of the key themes to be addressed in ON TO 2050. The report, released for public comment on June 29, had been reviewed by all CMAP working committees and by the CMAP Board at its September meeting. Public feedback collected over the summer consisted primarily of mostly supportive comments. Comments on regionally significant projects were also received, but the planning process is not yet evaluating those projects for inclusion in the plan, Schuh concluded. It is hoped that the plan will dedicate a focus to “last mile, first mile” in the collar counties.

On behalf of the CMAP Board, a motion by Commissioner Peter Silvestri was seconded by Peter Skosey to adopt the Emerging Priorities for ON TO 2050 Report as was presented. Similarly, a motion by Luann Hamilton was seconded by Paula Trigg to adopt the report as had been presented. All in favor, the motion carried.

#### **12.0 Unified Work Program (UWP) Update**

Deputy Executive Director for Finance and Administration Angela Manning-Hardimon reported that with the passing and approval of the State’s stop gap budget, IDOT allocated a full-year of state local match. With the match, Manning-Hardimon continued, CMAP could reallocate approximately \$1.4 million to the Unified Work Program (UWP) competitive applications that had been submitted in January and that the projects funded with the award of \$1.4 million to the UWP competitive program. The revised budget of

\$21.5 million includes \$17.1 in federal funding, \$3.2 million in state local match, and \$1.2 in local match. For FY 2017 CMAP is now recommending that the following [additional] projects be awarded: CTA/Pace-\$640,000; CMAP/RTA-\$400,000; Lake County-\$200,000; and, CDOT-\$197,000. The changes had been presented and approval recommended by both the UWP Committee, and CMAP's Transportation Committee to the CMAP Board, Hardimon concluded. On behalf of the counties, Paula Trigg asked that the record reflect the programming is considered part of the Core projects, since it is an amendment to the 2030 transportation and not a competitive proposal as is indicated by staff. A motion by Mike Connelly was seconded by Tom Rickert to adopt the revised FY 2017 budget as had been presented. All in favor, the motion carried.

### **13.0 MPO Consolidation Rule Update**

Deputy Executive Director Tom Kotarac gave an overview of the MPO Consolidation Rule by the U.S. DOT that would affect the MPOs that exist in a census urbanized area. Kotarac referred to a map showing the MPOs in the region, and reported that the Notice of Proposed Rulemaking (NPRM) is essentially changing the definition of the Metropolitan Planning Area and forcing CMAP to merge with the Northwest Indiana Regional Planning Commission (NIRPC) and likely over time with the Southeastern Wisconsin Regional Planning Commission (SEWRPC). Kotarac thanked members of the Board and MPO Policy Committee for their efforts in generating comments to the NPRM docket and the Illinois Congressional Delegation. There were over 50 comments from the region, including a letter signed by the County Board Chairs & City of Chicago, Board Members, individual municipalities, and the CoGs. Kotarac also thanked Will County for their visit to Washington, D.C. and their efforts in generating a letter from the Congressional Delegation to the U.S. DOT. Kotarac went on to say that the NPRM comment period was reopened by DOT and new comments are now due October 24. U.S. DOT is hosting a series of workshops, MPOwerment, with MPOs to discuss planning work across the country, Kotarac added, the first of which is scheduled in Texas later in the month. What will be clear in CMAP's additional comments with the Indiana and Wisconsin MPOs is that there should be a roundtable discussion here—maybe not just Chicago, but also in Wisconsin and Indiana.

### **14.0 Constitutional Lockbox**

Deputy Executive Director for Policy and Programming Tom Kotarac discussed the findings that had been obtained from additional staff analysis of the constitutional lockbox amendment and conversations with stakeholders, including the proponents of the amendment and the municipal finance community. Kotarac briefly described the mechanics of the amendment, including what revenues will be impacted by the amendment and the questions the analysis raises about activities like planning, ancillary infrastructure related to transportation projects, public-private partnerships, and other items. Soliciting specific feedback from the Board and MPO Policy Committee concerning implementation of the amendment, Kotarac also explained the amendment allows for the General Assembly and IDOT to clarify certain eligibilities for transportation revenue and that CMAP should be ready with specific issues to address if the General Assembly or others act quickly with legislation or guidance on the amendment. Kotarac went on to say that the memo spells out the issues we should concentrate our efforts:

eligibility for broad comprehensive planning activities, broad eligibility for projects related to transportation projects (e.g. stormwater mitigation and commercial development), eligibility for administrative functions related to all transportation modes, and matching all federal transportation dollars, not just highway dollars.

The Board and Policy Committee thanked CMAP for its work and members as well as local stakeholders were encouraged to be unified in their approach to implementing any amendment and to continue to work with CMAP in developing trailer legislation, advocacy, etc., if the amendment passes. A suggestion was also made that CMAP reach out to the other MPOs in the state, local elected officials and others to refine and prioritize the issues CMAP needs to address.

### **15.0 Transportation Innovation Roundtable Discussion**

Continuing the Innovation Roundtable Discussion series, Policy Committee Chairman Secretary Randy Blankenhorn introduced Cook County Department of Transportation & Highways Superintendent John Yonan. Connecting Cook County, as it is known, Yonan presented the county's long-range, comprehensive transportation plan. Yonan covered background and history, spoke of county roads in relation to the full network, described the following policy priorities—transit, freight, equal access, maintenance/modernization, and investment—and gave examples of implementing the priorities.

A second presentation, Making Sense of a Connected World in Motion, was given by Joe Guthridge and Jordan Stark of HERE, the Open Location Platform company. Guthridge and Stark provided perspectives on how the public sector can solve real world mobility challenges by harnessing data from the Internet of Things (IOT) ecosystem, described the company's innovative location-based technologies and their work with automakers and public sector agencies focused on real-time traffic management, transportation network analytics and laying the foundation for smart cities and automated driving.

### **16.0 Other Business**

There was no other business before the CMAP Board or the MPO Policy Committee.

### **17.0 Public Comment**

Garland Armstrong offered thanks for the completion of construction at the south door at Union Station, questioned completion of O'Hare's kiss-and-fly, Rosemont ADA improvements target dates, and announced that he and Heather Armstrong had been asked to join the membership of CMAP's Housing Committee.

Heather Armstrong asked if better transportation options would come as a result of the [proposed] MPO consolidation with Indiana and/or Wisconsin, to which Executive Director Joe Szabo responded "probably not".

### **18.0 Next Meeting**

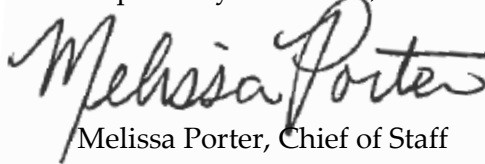
The CMAP Board meets next on November 9, 2016; the MPO Policy Committee is scheduled to meet next on January 12, 2017.



**19.0 Adjournment**

At 11:17 a.m., a motion to adjourn by Luann Hamilton was seconded by Don Orseno. All in favor, the motion carried.

Respectfully submitted,

A handwritten signature in black ink that reads "Melissa Porter". The signature is written in a cursive style with a large, looped initial "M".

Melissa Porter, Chief of Staff

10-25-2016

/stk





# Chicago Metropolitan Agency for Planning

## Agenda Item No. 4.1

233 South Wacker Drive  
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## MEMORANDUM

**To:** CMAP Board and Committees

**From:** CMAP Staff

**Date:** November 2, 2016

**Re:** ON TO 2050 Update

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The CMAP Board and committees receive regular detailed updates on the various components of ON TO 2050 plan development that are most relevant to them. Since the volume of work associated with plan development is too large for every committee to learn about every component individually, this bi-monthly memo provides a brief status update on all major ongoing elements of plan development, including links to recent presentations and interim or final products when available. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics.

ACTION REQUESTED: Information



## Regional Snapshot Analyses

| Project   | CMAP lead        | Timeline              | Status and links  |
|---|------------------|-----------------------|---|
| <i>Regional economic clusters</i><br>(see <a href="#">website</a> ) | Simone Weil      | Jul. 2015 – May 2016  | Project complete. The snapshot was <a href="#">published</a> . Copies continue to be disseminated at relevant meetings and shared via the website and social media.   |
| <i>Travel behavior trends</i> (see <a href="#">website</a> )        | Elizabeth Irvin  | Jul. 2015 – Sep. 2016 | Project complete. <a href="#">The snapshot's</a> release coincided with a transportation-related ON TO 2050 <a href="#">Big Ideas forum</a> . Media <a href="#">coverage</a> and promotion of the report continue.  |
| Demographic trends<br>(see <a href="#">website</a> )                | Jacki Murdock    | Aug. 2015 – Nov. 2016 | Internal review is nearing completion and graphics treatment is underway.   |
| Freight system trends<br>(see <a href="#">website</a> )             | Alex Beata       | Jul. 2015 – Dec. 2016 | The draft is undergoing internal review.  |
| Infill and TOD trends<br>(see <a href="#">website</a> )             | Evy Zwiebach     | Aug. 2015 – Dec. 2016 | The draft snapshot narrative continues to undergo internal review. Updated findings were <a href="#">presented</a> to CMAP's Council of Mayors, Land Use, and Transportation Committees in October.   |
| Highway system trends   | Jesse Elam       | Jul. 2015 – Jan. 2017 | No update.  |
| Transit network trends  | Martin Menninger | June 2016 – Feb. 2017 | Initial findings will be presented at TC in November.   |
| Local food  | Brian Daly       | Jun. 2016 – Mar. 2017 | The project <a href="#">scope</a> and initial findings from research and data collection on local food indicators and policy activities were <a href="#">presented</a> to the Environment and Natural Resources Committee in September. Staff is outlining the snapshot and beginning to draft the narrative. |
| Tax policy  | Simone Weil      | Jun. 2016 - TBD       | This project is on hold due to staffing changes.  |
| <i>Non-motorized transportation</i>                                 | Lindsay Bayley   | Oct. 2016 – May 2017  | <i>Newly added to report. A project scope was developed and is undergoing internal review.</i>  |
| <i>Natural resources</i>  | Jared Patton     | Oct. 2016 – Jun. 2017 | <i>Newly added to report. A project scope was developed and is undergoing internal review.</i>  |

## Assessment of New Policy Directions

| Project   | CMAP lead                     | Timeline              | Status and links  |
|---|-------------------------------|-----------------------|---|
| Green infrastructure co-benefits (see <a href="#">website</a> )       | Kristin Ihnchak               | Sep. 2015 – Apr. 2016 | Project complete. The <a href="#">strategy paper</a> was finalized and posted on the web for feedback.  |
| Transportation system funding concepts (see <a href="#">website</a> ) | Lindsay Hollander, Alex Beata | Jul. 2015 – May 2016  | Project complete. The <a href="#">strategy paper</a> was finalized and posted on the web for feedback.  |
| Highway operations (see <a href="#">website</a> )                     | Claire Bozic                  | Jul. 2015 – Nov. 2016 | The draft is undergoing internal review.  |
| Reinvestment and infill strategies (see <a href="#">website</a> )     | Tony Manno, Liz Oo            | Oct. 2015 – Nov. 2016 | The draft policy framework and strategies were <a href="#">presented</a> to Land Use and Housing Committees in October. Staff will meet with the Resource Group on November 1 to seek feedback on the draft strategy paper. |
| Tax policies and land use trends (see <a href="#">website</a> )       | Lindsay Hollander             | Dec. 2015 – Nov. 2016 | The draft is undergoing internal review.  |
| Climate resilience (see <a href="#">website</a> )                     | Kristin Ihnchak               | Jul. 2015 – Nov. 2016 | The draft is undergoing final edits and formatting.   |
| Housing supply and affordability (see <a href="#">website</a> )       | Jonathan Burch                | Jan. 2016 – Dec. 2016 | The draft is undergoing internal review.  |
| Transit modernization (see <a href="#">website</a> )                  | Martin Menninger              | Jan. 2016 – Dec. 2016 | Interviews with transit agencies have been completed and are being summarized for review by the Resource Group. An initial framework and findings are being developed.  |
| Inclusive growth (see <a href="#">website</a> )                       | Jacki Murdock                 | Oct. 2015 – Feb. 2016 | A draft of the inclusive growth strategy report was completed and is now undergoing internal review. Staff presented draft strategies to CMAP working committees.   |
| Transportation technology   | Elizabeth Irvin               | Jun. 2016 – Dec. 2016 | The consultant conducted interviews with experts in transportation technology and presented initial findings to CMAP staff on October 27.   |
| Lands in transition (see <a href="#">website</a> )                    | Nora Beck                     | Jan. 2016 – Jan. 2017 | The policy framework will be presented to the Land Use and Economic Development Committees in November. Staff are drafting the strategy paper and will ask for Resource Group review in December.                           |
| Asset management (see <a href="#">website</a> )                       | Tom Murtha                    | Feb. 2016 – Jan. 2017 | Staff reviewed final rules for transit system and National Highway System asset management that were issued by USDOT. Research  |

| Project                    | CMAP lead          | Timeline                     | Status and links   |
|----------------------------|--------------------|------------------------------|--|
|                            |                    |                              | continued on the state of the practice. Findings will be presented to Transportation Committee in November.  |
| Water                      | Jason Navota       | Sep. 2016 – Mar. 2017        | Project underway; internal project initiation meeting completed. <a href="#">Scope</a> was presented to the ENR Committee in early August. Background research and initial challenges to be presented to ENR in November.  |
| Energy                     | Dan Olson          | Jun. 2016 – May 2017         | The consultant held a first meeting of Resource Group in September and plans to hold monthly meetings in addition to sub-group meetings once final topic organization for the paper has been decided.  |
| Municipal capacity         | Patrick Day        | Jun. 2016 – Jun. 2017        | The Resource Group will review staff research on definitions and metrics of municipal capacity at its second meeting on November 3. Staff will present the project scope and initial research at a joint LU/ED working committee meeting on November 16. The consultant will convene the first project focus group in late November. |
| <i>Stormwater</i>          | <i>Nora Beck</i>   | <i>Nov. 2016 – Jun. 2017</i> | <i>Newly added to report. The scope will be presented to the ENR Committee in early November.</i>  |
| <i>Economic resilience</i> | <i>Simone Weil</i> | <i>Nov. 2016 – Oct. 2017</i> | <i>Newly added to report. A project scope was developed and is undergoing internal review.</i>   |

### Other Plan Development Tasks

| Project                 | CMAP lead          | Timeline | Status and links   |
|-------------------------|--------------------|----------|--|
| Communications strategy | Tina Fassett Smith | Ongoing  | The final <a href="#">Emerging Priorities report</a> was approved by the CMAP board and released in October. The second ON TO 2050 snapshot report -- on travel trends -- was published in September. Development continues and is nearing completion on a new CMAP web page template that will house interactive maps and infographics in support of snapshots and other plan content, with anticipated rollout during this quarter. Four <a href="#">ON TO 2050 Big Ideas forums</a> have been planned and executed, with the next – on the future of urbanization in the region – to take place in Aurora on December 6. Development of digital public engagement tools to assist with outreach during summer |

| Project                   | CMAP lead         | Timeline | Status and links   |
|---------------------------|-------------------|----------|--|
|                           |                   |          | of FY17 has begun. Detailed ON TO 2050 communications and engagement plans for FY17 and FY18 are also in development.  |
| Data and tool development | Zach Vernon       | Ongoing  | Staff assembled documentation for datasets and tools generated in FY16, and coordinated with snapshot managers and communications staff to release tabular data from completed snapshots on the CMAP <a href="#">Data Hub</a> . Continued to develop analytical tools and data products to inform topical research. Outputs for the tax policies and land use trends strategy paper included standardized tax district boundaries using 2014 parcel/assessor data for 3 counties.  |
| Financial plan            | Lindsay Hollander | Ongoing  | Outreach with experts is taking place to flesh out expenditure forecasting assumptions. Draft revenue forecasts are underway.  |
| Layers                    | Kristin Ihnchak   | Ongoing  | A scan of local plans for reinvestment priorities was completed and the layers team is working with the local area allocation team to incorporate the findings, along with identified infill opportunity areas, into the forecast tool. The conservation layer team completed a review of other organizations' schemes for identifying high quality natural areas and is in the process of applying thresholds to conservation data to obtain preliminary conservation maps.   |
| Outreach activities       | Jane Grover       | Ongoing  | <p>The <a href="#">ON TO 2050 Big Ideas Forum Series</a> is continuing with the third, fourth, and fifth events:</p> <ol style="list-style-type: none"> <li>1) September 22: <b>Have we reached peak driving?</b> CMAP and the Northwestern University Transportation Center hosted this event on future travel in the region.</li> <li>2) October 27: <b>Designing the Future: Gen X and Millennials in 2050.</b> <a href="#">Enterprise Community Partners</a> and the Lifetime Communities Collaborative, joined CMAP as partners for this forum at the University of Illinois Chicago.</li> <li>3) December 5: <b>Will We Continue to Suburbanize?</b> <a href="#">Chuck Marohn from Strong Towns</a> and Carolyn Schofield, McHenry County Board Member, will serve on the panel to take place at the Two Brothers Roundhouse in Aurora.</li> </ol> |



| Project                         | CMAP lead   | Timeline | Status and links  |
|---------------------------------|-------------|----------|---|
|                                 |             |          | Planning has begun for CMAP's sixth forum – on transportation technologies – in early 2017. Staff will maintain continuing contact with the over 250 regional organizations engaged in the first phase of public outreach, as well as expand the agency's network to build new partners and allies. Finally, staff has begun to craft outreach strategies for public engagement for the scenario development phase of ON TO 2050 plan development in 2017.  |
| Regionally significant projects | Jesse Elam  | Ongoing  | The public call for projects ended on October 31. Staff will brief TC on project ideas and comments received at its November meeting.   |
| Scenario development            | Liz Oo      | Ongoing  | A <a href="#">memorandum</a> was created to introduce five possible futures on which to focus research, analysis, and public engagement. In September and October, staff <a href="#">presented</a> these futures to the Economic Development, Environment and Natural Resources, Housing, Land Use, and Transportation Committees, as well as the Council of Mayors. In October, staff hosted a working session with representatives from the media to discuss the five futures and ON TO 2050. Staff has also begun initial discussions with the consultant about interactive visual engagement tools. |
| Socioeconomic forecast          | David Clark | Ongoing  | Staff reviewed and commented on the draft regional forecast final report and (with consultant) <a href="#">presented 2050 forecast totals</a> to the working committees and the Regional Coordinating Committee. Staff gave an <a href="#">introductory presentation</a> about the local allocation tool to working committees and is working with the consultant on refining the tool and developing the necessary data inputs.  |

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# Chicago Metropolitan Agency for Planning

## Agenda Item No. 4.2

233 South Wacker Drive  
Suite 800  
Chicago, Illinois 60606

312 454 0400  
[www.cmap.illinois.gov](http://www.cmap.illinois.gov)

## MEMORANDUM

**To:** CMAP Board and Committees

**From:** CMAP Staff

**Date:** November 2, 2016

**Re:** Local Technical Assistance Program Update

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The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 188 local projects have been initiated. Of these, 137 projects have been completed, 47 are fully underway, and 4 will get actively underway in the near future.

Further detail on LTA project status can be found in the attached project status table. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics.

**ACTION REQUESTED:** Information



## Projects Currently Underway

| Project  | CMAP lead       | Timeline              | Assistance type                 | Status and notes   |
|--|-----------------|-----------------------|---------------------------------|--|
| Arlington Heights bicycle-pedestrian plan (see <a href="#">website</a> ) | John O'Neal     | May 2014-Jan. 2017    | Staff assistance                | Preliminary draft plan in final stages of review by Village and Bicycle and Pedestrian Advisory Committee (Steering Committee). BPAC/SC meeting on draft plan meeting planned for Nov./Dec.  |
| Aurora downtown plan (see <a href="#">website</a> )                      | Lindsay Bayley  | May 2015-Jan. 2017    | Staff assistance                | Drafting of downtown plan is currently underway. City Staff will review the draft in mid-November.   |
| Beach Park planning priorities report (see <a href="#">website</a> )     | Ricardo Lopez   | Jan.-Dec. 2016        | Staff assistance                | Outline of draft recommendations submitted to Village staff for review. Meeting with Village staff to discuss recommendations scheduled for November 21.   |
| Bensenville zoning update (see <a href="#">website</a> )                 | Jake Seid       | Oct. 2015-June 2017   | Staff assistance                | The project team continued its work on the Recommendations Memo in collaboration with Village staff. The Memo will be presented to the project Steering Committee in the coming months.  |
| Berwyn stormwater management plan (TBD)                                  | Nora Beck       | July 2016-June 2017   | Consultant assistance           | The City and CMAP staff are developing a steering committee and outreach plan for the project. CMAP staff are conducting an ArcHydro analysis as a preliminary step to understand flooding issues and a water quality analysis. CMAP is working with stormwater engineering consultant to finalize the scope for their portion of the project. |
| Berwyn zoning revisions (see <a href="#">website</a> )                   | Kristin Ihnchak | Jan. 2013-Jan. 2017   | Staff and consultant assistance | No update.   |
| Brookfield comprehensive plan  | Heidy Persaud   | Oct. 2016 – Oct. 2017 | Consultant assistance           | Brookfield staff is developing a steering committee for a tentative November meeting date. The next Village newsletter will feature the plan and process.  |
| Calumet Park planning priorities report ( <a href="#">website</a> )      | Sam Shenbaga    | May 2015-Nov. 2016    | Staff assistance                | Final report completed and approved by staff. Presentation to Plan Commission being scheduled by Village.  |
| Campton Hills zoning and subdivision regulations                         | Kristin Ihnchak | Jul. 2014 - Apr. 2017 | Consultant assistance           | No update.   |
| Chicago Heights zoning update  | Maggie Jarr     | Aug. 2016-Apr. 2017   | Consultant assistance           | CMAP and Chicago Heights selected a contractor. CMAP/City intergovernmental agreement nearing completion.  |

| Project  | CMAP lead      | Timeline                | Assistance type       | Status and notes   |
|--|----------------|-------------------------|-----------------------|--|
| Chicago North River Communities neighborhood plan (see <a href="#">website</a> )   | Brian Daly     | Nov. 2015-<br>June 2017 | Staff assistance      | CMAP staff is writing and finalizing the existing conditions report.   |
| Chicago Pilsen-Little Village neighborhood plan (see <a href="#">website</a> )   | Evy Zwiebach   | Dec. 2013-<br>Dec. 2016 | Staff assistance      | CMAP staff provided comments to DPD on the revised draft plan. In the next month, staff will continue providing comments as DPD completes subsequent revisions.  |
| Chicago Pullman National Historic Park transportation plan ( <a href="https://pullmantransportation.com/">https://pullmantransportation.com/</a> ) | Lindsay Bayley | June 2015-<br>Mar. 2017 | Consultant assistance | NPS staff, Volpe, and CMAP are reviewing the draft recommendation outline. Planning for an open house in mid-November or early December is underway.   |
| Chicago Riverdale area transportation plan   | Tony Manno     | Nov. 2016-<br>Oct. 2017 | Consultant assistance | Consultant selection is complete, and CMAP and CDOT are working on the IGA. The project remains on schedule to begin in November.  |
| Cicero comprehensive plan (see <a href="#">website</a> )   | Jonathan Burch | Apr. 2014-<br>TBD       | Consultant assistance | Contractor is working with the Town to develop a schedule to finish the project and adopt the almost-complete plan.  |
| Cook County subregional growth plan  | Jonathan Burch | May-Dec.<br>2016        | Staff assistance      | Staff is working on a series of small data requests in preparation for a Sounding Board meeting in early November.   |
| Cook County (Maine-Northfield) unincorporated area plan (see <a href="#">website</a> )   | John Carlisle  | July 2016-<br>Dec. 2017 | Staff assistance      | First public kickoff meeting was October 19. Second public kickoff meeting will be Tuesday, November 15, at Crowley Park Field House, 749 Huber Ln., Glenview. MetroQuest survey is being developed. Key stakeholder interviews are underway, and focus groups and take-home workshop materials are being developed. |
| Crystal Lake transportation plan (see <a href="#">website</a> )  | Nora Beck      | Mar. 2014-<br>Dec. 2016 | Staff assistance      | The City of Crystal Lake provided feedback on the draft plan, CMAP staff to respond and schedule steering committee review.  |
| Des Plaines comprehensive plan   | Heidy Persaud  | Nov. 2016-<br>Feb. 2018 | Staff assistance      | Des Plaines staff led a city tour for CMAP staff on October 14. A steering committee is being developed for a tentative November meeting date.   |
| DuPage County / Hanover Park Homes for a Changing Region (see <a href="#">website</a> )  | Jonathan Burch | Nov. 2014-<br>Mar. 2017 | Consultant assistance | Near-term work will focus on developing recommendations memos for Hanover Park and Glendale Heights. The consultant presented West Chicago recommendations to local officials in early October.  |
| DuPage County Elgin-O'Hare Corridor Bicycle and Pedestrian Plan  | John O'Neal    | May 2015-<br>Mar. 2017  | Consultant assistance | ECR finalized and posted on consultant's <a href="#">project website</a> and on CMAP <a href="#">project webpage</a> . Consultant team currently coordinating next   |

| Project   | CMAP lead         | Timeline            | Assistance type       | Status and notes   |
|---|-------------------|---------------------|-----------------------|--|
| (see <a href="#">website</a> )                                      |                   |                     |                       | steps for community and stakeholder engagement and drafting key recommendations and prioritization methodology memos.  |
| Elmwood Park zoning assessment                                      | Patrick Day       | Nov. 2014-Nov. 2016 | Staff assistance      | CMAP staff have created an assessment memo, annotated zoning ordinance, and proposed zoning map, and will present these materials at a November 14 Steering Committee meeting.   |
| Franklin Park comprehensive plan (see <a href="#">website</a> )     | John Carlisle     | Apr. 2015-Jan. 2017 | Staff assistance      | Village staff is reviewing the draft plan. Engineering consultant T.Y. Lin has provided preliminary assessments of bike recommendations and additional detail on bikeway facilities. Steering committee and partner agency review should begin in November.  |
| Governors State University green infrastructure plan                | Holly Hudson      | June 2015-TBD       | Consultant assistance | Following project restart in September, staff participated in two conference calls during October with the project consultant and GSU staff to review remaining tasks, outstanding data needs, deliverables, and revised completion schedule.  |
| Hampshire planning priorities report (see <a href="#">website</a> ) | Tony Manno        | Mar. 2016-Jan. 2017 | Staff assistance      | The draft community profile is under internal review. The previous plans, key issues and recommendations sections are being drafted.   |
| Harvard zoning update   | Jake Seid         | TBD                 | Consultant assistance | CMAP received three responses to the RFP. Consultant selection expected in January.  |
| Homer Glen plan commissioner training                               | Patrick Day       | Feb.-Nov. 2016      | Staff assistance      | CMAP staff will perform the final plan commissioner training (third in a series of three trainings) on November 3.   |
| Huntley zoning update   | Patrick Day       | May 2015-TBD        | Consultant assistance | Ordinance drafting is currently underway.  |
| Impact DuPage affordable housing strategy                           | Jonathan Burch    | Mar.-Dec. 2016      | Staff assistance      | Staff are working on a recommendations memo in preparation for a steering committee meeting the last week of November.   |
| Joliet Chicago Street plan  | Stephen Ostrander | TBD                 | Consultant assistance | Interviews with consultant teams occurred on October 7. City and CMAP staff chose preferred consultant team and prepared justification memo for CMAP Board approval on November 9.   |
| Lisle downtown parking plan (see <a href="#">website</a> )          | Lindsay Bayley    | Mar. 2016-Feb. 2017 | Staff assistance      | CMAP staff conducted parking occupancy counts for all downtown parking lots and streets, and is currently processing the data and incorporating the results into the existing conditions report. Working with the consultant Houseal Lavigne, a collaboration is underway with the overlapping downtown Master Plan Update process, to avoid duplication of efforts. |

| Project  | CMAP lead     | Timeline                 | Assistance type                 | Status and notes   |
|--|---------------|--------------------------|---------------------------------|--|
| Lower Salt Creek Watershed-based Plan  | Holly Hudson  | Jan. 2016-<br>Dec. 2017  | Staff assistance                | Staff continued to work with project partners DuPage County Stormwater Management (DCSM) and DuPage River Salt Creek Workgroup (DRSCW) on watershed resource inventory (WRI) requirements; a draft WRI was submitted to Illinois EPA on October 28. Staff attended the October 26 DRSCW meeting and presented an overview of the project at a Salt Creek stakeholder public meeting on the same date. CMAP also continued working to coordinate a pollutant load modeling workshop for project partner and Illinois EPA staff. |
| McHenry County Fox River corridor study  | Kate Evasic   | Sept. 2016-<br>Dec. 2017 | Staff assistance                | Staff conducted kickoff meeting with steering committee on October 25. Corridor profile section of the existing conditions report is complete. Initial outreach and data analysis is underway.   |
| Metropolitan Planning Council Great Rivers project                                       | Evy Zwiebach  | Dec. 2015-<br>Dec. 2016  | Staff assistance                | CMAP and MPC staff continues to prepare for suburban Cook County community meetings, the first of which will focus on the Cal-Sag Channel and will take place in the late Fall or early Winter. In the next month, staff will circulate a survey to begin engaging stakeholders in advance of the community meeting.   |
| Midlothian 147 <sup>th</sup> Street corridor improvements (see <a href="#">website</a> ) | Tony Manno    | Apr. 2016-<br>Feb. 2017  | Staff and consultant assistance | A Fall Event was held on October 22 to highlight the project and solicit feedback from area residents and business owners. Over 100 people attended the event and provided feedback on ways to improve the corridor. Stormwater and flooding analysis is underway and the first steering committee meeting is scheduled on November 9.   |
| North Lawndale community plan (see <a href="#">website</a> )                             | Brandon Nolin | Feb. 2016-<br>July 2017  | Staff assistance                | Existing conditions report presented to Steering Committee in October. Final report will be made available for public review in November. LISC Quality of Life coordination is on-going with the next round of outreach taking place in early 2017.  |
| O'Hare area truck route coordination   | Alex Beata    | July 2016-<br>June 2017  | Consultant assistance           | Data collection and analysis continues. The Steering Committee is scheduled to meet December 7 to review technical progress and discuss a project vision.  |
| Palos Park bikeways and trails plan  | John O'Neal   | Nov. 2016-<br>June 2017  | Consultant assistance           | Consultant selection and proposed contract/scope of work will be brought for Board approval in November.   |



| Project  | CMAP lead         | Timeline            | Assistance type                 | Status and notes   |
|--|-------------------|---------------------|---------------------------------|--|
| Park Forest zoning revisions (see <a href="#">website</a> )            | Kristin Ihnchak   | June 2013-Mar. 2017 | Staff and consultant assistance | A follow up conversation with Terra Engineering was held to review their comments on the draft code and initial stormwater regulations.  |
| Regional truck permitting project (see <a href="#">website</a> )       | Alex Beata        | Jan. 2015-Nov. 2016 | Consultant assistance           | Draft report was presented to the Steering Committee on October 31. Final comments are due November 8 and the final report is expected to be presented to the CMAP Freight Committee on December 5.  |
| Richmond planning priorities report (see <a href="#">website</a> )     | Maggie Jarr       | Feb.-Nov. 2016      | Staff assistance                | Report was presented at the Village Board meeting on October 20.   |
| Richton Park capital improvement plan (see <a href="#">website</a> )   | Brandon Nolin     | June 2015-Jan. 2017 | Staff assistance                | CIP process being relaunched with completion in early 2017 ahead of end of Village's fiscal year. The CIP will incorporate results of the stormwater management plan (described below)with MWRD collaboration.   |
| Richton Park stormwater management plan (see <a href="#">website</a> ) | Kate Evasic       | Apr.-Dec. 2016      | Consultant assistance           | Project is on hold until a separate floodway study that will inform the plan is complete. CMAP staff continues to check in with consultant performing floodway study and market study. The market study of the I-57 Corridor will be completed by early November.  |
| Romeoville comprehensive plan (see <a href="#">website</a> )           | Brandon Nolin     | Apr. 2016-June 2017 | Consultant assistance           | Community Assessment Report delivered by consultant with Steering Committee review on November 2. Community workshop will be held November 17. Project website is <a href="https://bigpictureromeoville.com">https://bigpictureromeoville.com</a> .  |
| South Elgin zoning update (see <a href="#">website</a> )               | Patrick Day       | Oct. 2014-June 2017 | Staff assistance                | Internal review of a draft Module 1 (of 3) of the UDO is underway.   |
| South Holland comprehensive plan (see <a href="#">website</a> )        | Stephen Ostrander | Apr. 2015-Feb. 2017 | Staff assistance                | CMAP staff and Village staff developed design for community-wide open house event scheduled for December 13 that will present and seek feedback on findings and issues and opportunities to be addressed in plan. Additionally, CMAP contracted with SB Friedman to conduct in-depth office and hotel market analysis for major site in Village's Interstate Zoning District, which is now underway. |
| SSMMA Complete Streets plan (see <a href="#">website</a> )             | John O'Neal       | July 2014-Dec. 2016 | Staff assistance                | Production of draft plan (i.e. text to accompany 2008 SSMMA Bicycle Plan update) currently underway. Team meeting to determine next steps and draft plan production responsibilities held Oct. 14.   |

| <b>Project</b>  | <b>CMAP lead</b>    | <b>Timeline</b>                  | <b>Assistance type</b>  | <b>Status and notes</b>   |
|---|---------------------|----------------------------------|-------------------------|---|
| Sugar Run Creek area plan (see <a href="#">website</a> )                | Brandon Nolin       | May 2015-<br>Dec. 2016           | Staff assistance        | Public Open House to was held in October. Targeting November/December for presentation to Will County Land Use and Development Committee and County Board.                        |
| Villa Park zoning ordinance   | Patrick Day         | July 2015-<br>TBD                | Consultant assistance   | Drafting of Module 2 of the ordinance is currently underway.  |
| Westchester zoning ordinance  | Kristin Ihnchak     | Nov. 2014-<br>Dec. 2016          | Consultant assistance   | A steering committee meeting to discuss the draft ordinance was held on October 19.   |
| Wilmington downtown plan  | Maggie Jarr         | TBD                              | Staff assistance        | IGA and scope of work will be approved at City of Wilmington November board meeting. Coordination on staffing and schedule underway with project kick-off likely in January 2017. |
| <i>Winthrop Harbor comprehensive plan (see <a href="#">website</a>)</i> | <i>Sam Shenbaga</i> | <i>Sept. 2014-<br/>Oct. 2016</i> | <i>Staff assistance</i> | <i>Newly completed. Plan adopted unanimously by Village Board on October 18.</i>  |

--end--



# Chicago Metropolitan Agency for Planning

## Agenda Item No. 4.4

233 South Wacker Drive  
Suite 800  
Chicago, Illinois 60606

312 454 0400  
[www.cmap.illinois.gov](http://www.cmap.illinois.gov)

## Chicago Metropolitan Agency for Planning (CMAP) 2017 Meeting Schedule

**Cook County Conference Room  
233 S. Wacker Drive, Suite 800  
Chicago, Illinois**

The CMAP Board is scheduled to meet the second Wednesday of every month at 9:30 a.m. at the CMAP offices. The following are the dates for 2017:

January 11  
February 8  
March 8  
April 12  
May 10  
June 14  
July 12  
August 9  
September 13  
October 11 (Joint Meeting w/MPO Policy Committee)  
November 8  
December 13

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## MEMORANDUM

**To:** CMAP Board

**From:** Angela Manning-Hardimon  
Deputy Executive Director, Finance and Administration

**Date:** November 2, 2016

**Re:** Contract Approval for Village of Palos Park Bikeways and Trails  
Plan and Intergovernmental Agreement

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The CMAP local technical assistance (LTA) program is meant to advance the implementation of GO TO 2040 by providing resources to local governments. Over 130 projects have been completed through the LTA program, with 48 more underway. Projects include comprehensive plans, corridor or subarea plans, studies of special topics such as housing or water resources, and similar planning activities. Most projects are led by CMAP staff, but some require external assistance to augment CMAP staff expertise.

The Village of Palos Park is a growing community located in southwestern Cook County. The Village consists of four non-contiguous sections separated by a number of Forest Preserve District of Cook County (FPDCC) properties. While the community is surrounded by an abundance of natural amenities and regional trails, there are several bicycle and pedestrian missing links between the non-contiguous sections as well as to the connections to regional trails such as the Calumet-Sag Trail and Sag Valley Trail. The overarching goal of the Bikeways and Trails Plan is to improve the Village's mobility network by providing bicycle connectivity throughout the Village and to nearby key destinations, especially the non-contiguous sections of the Village, neighboring communities, the Cal-Sag and Sag Valley Trails and other FPDCC amenities. The plan will strive to ensure the safety, comfort, and convenience of bicyclists within the study area.

### Review Process

A Request for Proposals (RFP) was sent to potential contractors and posted to the CMAP website on July 13, 2016. Staff held a non-mandatory pre-bid information session for consultants on July 20. On August 3, CMAP received proposals from seven consultants: Gewalt-Hamilton Associates, Sam Schwartz Consultants, Burns & McDonnell Engineering, TY Lin International, Toole Design Group, Terra Engineering, and TranSystems Corporation.

Proposals were reviewed by two staff members from the Village of Palos Park and two staff members from CMAP. Palos Park and CMAP staff scored each proposal independently by August 26. The criteria for selection included the following.

1. The demonstrated record of experience of the consultant as well as identified staff in providing the professional services identified in this scope of work, including addressing the topical issues identified in the Project Background and Project Description sections.
2. The consultant's approach to preparing a bikeway and trails plan that addresses the priorities identified in the Project Background and Project Description sections.
3. The consultant's approach to the planning process, including public engagement, data collection, existing conditions analysis, identifying and prioritizing improvements, preparation of deliverables, and implementation.
4. The quality and relevance of the examples of similar work.
5. The quality of the option(s) submitted.
6. The consultant's integration of the principles of GO TO 2040 into the proposal.
7. Cost to CMAP and Village, including consideration of all project costs and per-hour costs.

Table 1 shows the score of each firm that submitted a response to the RFP.

**Table 1: Scoring**

| Criteria  | Maximum Score | Gewalt-Hamilton  | Sam Schwartz     | Burns McDonnell  | TY Lin           | Toole Design     | Terra            | Tran Systems     |
|---|---------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Experience of organization and key personnel            | 20            | 16.3             | 16.1             | 10.9             | 14.9             | 10.6             | 11.1             | 14.1             |
| Approach to topical issues                              | 25            | 18.2             | 18.8             | 13.3             | 16.3             | 11.8             | 8.5              | 15.6             |
| Approach to process                                     | 22.5          | 15.9             | 17.9             | 7.8              | 14.8             | 9.1              | 10.1             | 13.3             |
| Other (sample projects and consistency with GO TO 2040) | 12.5          | 8.6              | 8.6              | 6.7              | 8.4              | 6.5              | 5.9              | 5.8              |
| Proposal cost   | 20            | 12.0<br>\$99,228 | 13.8<br>\$84,930 | 9.5<br>\$123,201 | 12.3<br>\$96,654 | 14.1<br>\$82,868 | 9.5<br>\$122,285 | 13.3<br>\$88,563 |
| Total   | 100           | 71.0             | 75.2             | 48.2             | 66.7             | 52.1             | 45.1             | 62.1             |

**Recommendation for Contractor Selection**

Following the interviews, the selection committee reached a consensus to recommend **Sam Schwartz Consulting, LLC** as the preferred contractor for the Palos Park Bikeways and Trails Plan. The interview team felt that Sam Schwartz had the best project team in terms of bikeways and trails planning experience and expertise, proposed the most detailed approach to

addressing specific challenges in the study area, and presented a customized and effective community outreach strategy.

It is recommended that the Board approve the selection of **Sam Schwartz Consulting, LLC** for creating a Bikeways and Trails Plan for the Village of Palos Park. The base cost for this contract will be \$84,930. It is recommended that one optional task proposed by Sam Schwartz be included; this involves preparing plan view drawings, typical sections, intersection details, and construction cost estimates for one or two proposed routes or up to two high-priority crossing improvements. The interview team believes that this option will help the Village move forward with implementation activities such as seeking external grants, allocating local funds, and ensuring the buy-in of elected officials. This option is priced at \$12,436, and CMAP and the Village agreed that the added value justifies the increased cost. The total cost of this project, including the selected option, will not exceed \$97,366. The Village will be contributing \$19,473 to the LTA project fund.

**ACTION REQUESTED:** Approval





**MEMORANDUM**

**To:** CMAP Board

**From:** Angela Manning-Hardimon  
Deputy Executive Director, Finance and Administration

**Date:** September 7, 2016

**Re:** Chicago Street Corridor Plan for the City of Joliet, Illinois

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The CMAP local technical assistance (LTA) program is meant to advance the implementation of GO TO 2040 by providing resources to local governments. Over 130 projects have been completed through the LTA program, with 47 more underway. Projects include comprehensive plans, corridor or subarea plans, studies of special topics such as housing or water resources, and similar planning activities. Most projects are led by CMAP staff, but some require external assistance to augment CMAP staff expertise.

The City of Joliet is seeking to create a two-part Corridor Plan for Chicago Street, a corridor that plays a central role in the function of downtown Joliet, and is at the heart of current and future revitalization efforts. This plan has been identified as a priority implementation action in the recently completed Joliet Downtown Plan. Part one includes creating a block-by-block description of public right-of-way improvements along Chicago Street between Ruby Street and Jefferson Street that can accommodate all modes of travel, complement and strengthen the downtown character, and improve connectivity to important regional destinations. Part two involves developing a physical design for the redevelopment of the Van Buren Plaza/Central Square, located adjacent to Chicago Street in Downtown Joliet. The Corridor Plan will promote the livability principles of CMAP's GO TO 2040 plan by creating a multi-use corridor that can accommodate all modes of travel, complement and strengthen the character of downtown Joliet, and improve connectivity to important regional destinations.

**Review Process**

A Request for Proposals (RFP) was sent to potential contractors and posted to the CMAP website on July 22, 2016. As part of the RFP process, firms were permitted to submit optional tasks which were not part of the base cost but could be included at the discretion of CMAP and the City of Joliet. Staff held a non-mandatory pre-bid information session for consultants on July 28. Notes pertaining to the discussion were released on July 29 and posted on the CMAP website. On August 19, CMAP received proposals from twelve consultants: Camiros, Design

Workshop, EXP, Farr Associates, Gewalt Hamilton Associates, Ginkgo Planning & Design, Gary Weber Associates, Hitchcock Design Group, Hoerr Schaudt Landscape Architects, Ratio Architects, Terra Engineering, and TY Lin International.

Proposals were reviewed by one City of Joliet staff member and two staff members from CMAP. City of Joliet and CMAP staff scored each proposal independently by September 12. The criteria for selection included the following.

1. The demonstrated record of experience of the consultant as well as identified staff in providing the professional services identified in the scope of work.
2. Expertise in preparing plans for urban commercial corridors.
3. The consultant's approach to preparing corridor plans that address the priorities identified in the Project Background and Project Description sections of the scope.
4. The consultant's approach to the corridor plan development process.
5. The quality and relevance of the examples of similar work.
6. The consultant's integration of the principles of GO TO 2040 into the proposal.
7. The quality of the option(s) submitted.
8. Cost to CMAP, including consideration of all project costs, option costs, and per-hour rates.

Table 1 shows the score of each firm that submitted a response to the RFP.

**Table 1: Scoring**

| Criteria                                     | Maximum Score | Camiros           | Design Workshop   | EXP               | Farr              | Gewalt Hamilton   | Ginkgo            | GRWA             | Hitchcock         | Hoerr Schaudt     | Ratio             | Terra             | TY Lin           |
|--|---------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------|-------------------|-------------------|-------------------|-------------------|------------------|
| Experience of organization and key personnel | 22.5          | 15.4              | 16.9              | 11.5              | 17.8              | 15.9              | 17.8              | 10.1             | 17.4              | 17.5              | 14.8              | 17.6              | 18.0             |
| Approach to topical issues                   | 30            | 18.0              | 12.1              | 13.2              | 22.6              | 15.6              | 23.0              | 10.5             | 21.9              | 22.9              | 19.0              | 19.4              | 16.2             |
| Approach to planning process                 | 15            | 10.1              | 7.2               | 5.9               | 9.9               | 8.5               | 10.8              | 4.3              | 11.1              | 11.8              | 8.5               | 9.9               | 7.7              |
| Consistency with GO TO 2040                  | 2.5           | 1.7               | 1.8               | 1.5               | 1.5               | 1.4               | 1.6               | 1.3              | 1.6               | 1.8               | 1.6               | 1.6               | 1.4              |
| Quality and relevance of sample projects     | 10            | 6.0               | 6.3               | 4.7               | 5.7               | 6.7               | 8.7               | 4.0              | 8.0               | 7.0               | 7.0               | 7.0               | 5.7              |
| Proposal cost                                | 20            | 10.8<br>\$129,360 | 11.2<br>\$123,745 | 11.5<br>\$119,378 | 11.4<br>\$121,168 | 11.4<br>\$120,682 | 11.5<br>\$120,000 | 19.0<br>\$60,456 | 11.2<br>\$123,870 | 11.6<br>\$118,500 | 11.1<br>\$124,865 | 11.7<br>\$116,690 | 5.9<br>\$211,525 |
| Total  | 100           | 62.0              | 55.5              | 48.3              | 68.9              | 59.5              | 73.4              | 49.2             | 71.2              | 72.6              | 62.0              | 67.2              | 54.9             |

### **Recommendation for Contractor Selection**

Following the interviews, the selection committee reached a consensus to recommend the team led by **Ginkgo Planning & Design** as the preferred contractor for the Chicago Street Corridor Plan for the City of Joliet. The interview team felt that Ginkgo had the most comprehensive approach to the project, in-depth understanding of both project components, and the strongest overall team. In addition to displaying a clear understanding of the needs and challenges of the Chicago Street corridor, the Ginkgo team featured Wolff Landscape Architecture who provided a comprehensive overview of their design approach for the Central Square. The addition of KLOA and TranSystems as sub-consultants further strengthened the team due to their local knowledge of transportation issues and working experience with the City of Joliet on several initiatives.

### **Consideration of options**

Firms were also permitted to submit options which were not part of the base cost but which could be included at the discretion of CMAP and the City of Joliet. It is recommended that one option proposed by Ginkgo be included; this involves identifying improvements for Jefferson and Scott Street to better connect Chicago Street to the new Joliet Transportation Center. The interview team believes that the proposed improvements for the two streets add important value to the proposal, allowing the City to better connect the downtown district to nearby regional assets. This option is priced at \$6,005.00, and CMAP and the City agreed that their added value to the corridor plan more than makes up for the increased cost. It is recommended that the Board approve a contract with Ginkgo Planning and Design, including option one, for a total, the not-to-exceed cost of \$126,005.00. Of this amount, \$86,005.00 will be contributed by CMAP (for the Chicago Street corridor component) and \$40,000 by the City of Joliet (for the Van Buren Plaza / Central Square component). Support for this project is included in the FY14 contract budget.

ACTION REQUESTED: Approval



# Chicago Metropolitan Agency for Planning

## Agenda Item No. 5.3

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### MEMORANDUM

**To:** CMAP Board

**From:** Angela Manning-Hardimon  
Deputy Executive Director, Finance and Administration

**Date:** November 2, 2016

**Re:** Approval to Purchase Kiosk Hardware and Services

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CMAP is committed to doubling the level of ON TO 2050 engagement compared to the successful GO TO 2040 outreach efforts. One key to the earlier plan's outreach numbers was deployment of kiosk hardware in high-traffic places to engage broad cross-sections of residents across the seven-county region. The technology has in fact become more accessible and cost-effective over the past seven years, and we are poised to capitalize by deploying iPad-based kiosks that will contain highly engaging content about the five ON TO 2050 "alternative futures" that will be rolled out one per month starting in April and continuing through August.

The iPad kiosk content will also be accessible via the web on handheld devices and desktop computers, including all popular platforms (Android, iOS, Chrome, Firefox, and Internet Explorer). The kiosks will also continue to be vital assets as the plan nears completion. The agency intends to create similar content to launch just as the plan is adopted, which will help aggressively begin the implementation phase of ON TO 2050.

To deploy the tablet/mobile targeted "alternative futures" application, CMAP will deploy 15 standalone iPad kiosks at high-traffic locations across the region. We will also use iPads in low-profile enclosures for tabletop counters in high-traffic reception areas, and the same for portable use by staff at meetings, festivals, and other public events. The public will be able to access the content on their own devices, too.

Each interactive experience will conclude with a series of two or three questions that will ask for feedback from the user. All feedback will be internally stored on the iPad and transferred to CMAP wirelessly. The applications will also be updated remotely by wireless connections.

The purchase of the software and hardware equipment will adhere to the procurement policy adopted by the Board. The procurement used will be (1) all items under \$10,000 will have an informal process where at least three bids from vendors will be received, (2) items over \$10,000 will have a formal Request for Proposal where the lowest bidder will be awarded the purchase

of (3) items which are on a master procurement list developed by another governmental agency will be used for the purchase (normally this is the State of Illinois, City of Chicago or the federal Government Services Administration).

The following table reflects the equipment to be purchased, the estimated cost and the type of procurement that will be follows:

| <b>Description</b>                                   | <b>Specifications</b>   | <b>Unit Cost</b>   | <b>Units</b> | <b>Total</b>     |
|--|---|--|--------------|------------------|
| iPad Pro with cell                                   | 12.9 inch, 128GB  | \$1,050  | 25           | \$26,250         |
| Cell service   | Verizon 4G  | \$40/month/kiosk,<br>24 months                               | 25           | \$24,000         |
| Secure Floor-<br>Standing Kiosk                      | Heavy-duty, non-tip base and a large, lockable body with plenty of room for accessories and branding, fully ADA compliant.  | \$800  | 15           | \$12,000         |
| Desktop Enclosure                                    | Made specifically to secure Apple's iPad tablets for public use, the streamlined low rise countertop enclosure provides full accessibility and ADA compliance in a small footprint. | \$400  | 10           | \$4,000          |
| Kensington lock                                      |   | \$40   | 25           | \$1,000          |
| Extra keys   |   | \$5  | 25           | \$125            |
| Printed covers for<br>kiosk units                    | For branding and to attract users.  | \$800  | 25           | \$20,000         |
| Full service moving,<br>assembly,<br>troubleshooting | For 24 months starting March 2017.  | \$150 per each<br>kiosk install and<br>move (x 120<br>moves) | 120          | \$18,000         |
| <b>TOTAL</b>   |   |  |              | <b>\$105,375</b> |

It is recommended that the Board approve the purchase of the above listed hardware and software for a total cost not to exceed \$105,375. Funds have been budgeted and approved in the FY2016 UWP operating budget.

**ACTION REQUESTED:** Approval



## MEMORANDUM

**To:** CMAP Board

**From:** Angela Manning-Hardimon  
Deputy Executive Director, Finance and Administration

**Date:** November 2, 2016

**Re:** Contract Approval for GO TO 2050 Photographic and  
Videographic Services

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CMAP is developing its **ON TO 2050** comprehensive plan, which is slated for adoption in October 2018. The new plan's development will again be a highly transparent and collaborative effort involving partners and stakeholders from across Cook, DuPage, Kane, Kendall, Lake, McHenry, and Will counties and their 284 communities. The plan itself will exist as a highly visual and engaging website (in addition to a printed edition), requiring extensive photographic and videographic assets to depict the seven-county region and its diverse communities and residents.

### Review Process

On September 30, 2016 a Request for Proposals (RFP) was sent to potential contractors and posted to the CMAP website. Staff held a non-mandatory, pre-bid information session for consultants on October 11, 2016. On October 21, 2016, CMAP received proposals from three firms: AerialOne Photography, Dave Burk Photography and Tipping Point Photography.

Proposals were reviewed by four CMAP staff members who scored each proposal independently. The Selection Committee interviewed Dave Burk Photography and Tipping Point Photography. The criteria for selection included the following:

1. The demonstrated record of experience of the consultant as well as identified staff in providing the professional services identified in this scope of work. Past experience with place and portrait-based photography and videography was necessary.
2. The consultant's understanding of the purpose of the contract, as demonstrated through the quality and relevance of its proposal.

3. The relevance of the consultant's approach to conducting the activities described in the scope of services, as demonstrated by the level of detail and thoughtfulness provided in the approach.
4. The quality and relevance of the examples of similar work.
5. Cost to CMAP, including consideration of all project costs and per-hour rates.

Table 1 shows the score of each firm that submitted a response to the RFP.

**Table 1: Scoring**

| Criteria                              | Maximum Score | AerialOne         | Dave Burk Photography | Tipping Point Photography |
|---------------------------------------|---------------|-------------------|-----------------------|---------------------------|
| Demonstrated record of experience     | 20            | 5.5               | 17.5                  | 9.5                       |
| Quality and relevance of the proposal | 20            | 4.5               | 16.0                  | 9.5                       |
| Relevance to scope of services        | 20            | 5.0               | 16.0                  | 9.0                       |
| Quality and relevance of examples     | 20            | 7.0               | 18.5                  | 8.5                       |
| Cost to CMAP                          | 20            | 20.0<br>\$107,800 | 15.0<br>\$108,300     | 10.0<br>\$114,370         |
| Total                                 | 100           | 42.0              | 83.0                  | 46.5                      |

**Recommendation for Contractor Selection**

Following the interviews, the Selection Committee reached a consensus to recommend **Dave Burk Photography** as the preferred contractor for this project due to their lengthy record of relevant experience with photography and videography both location-based and portraiture, in addition to ground and drone-based.

It is recommended that the Board approve the selection of **Dave Burk Photography** for ON TO 2050 Photographic and Videographic Services for a cost not-to-exceed \$108,300.00. Support for this project is included in the FY16 Operating budget.

ACTION REQUESTED: Approval

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