Example *Homes for a Changing Region* Schedule

#	Task	Feb W1	Feb W2	Feb W3	Feb W4	Mar W1	Mar W2	Mar W3	Mar W4	Apr W1	Apr W2	Apr W3	Apr W4	May W1	May W2	May W3	May W4	Jun W1	Jun W2	Jun W3	Jun W4	Jul W1
0	**Project Initiation and Ongoing**																					
0.1	Introductory meetings with Village Boards/City Councils completed	█	█	█	█	█	█	█														
0.2	Project Kickoff: data presentation/discussion/tour completed	█	█	█	█	█	█	█														
0.3	Steering Committee Meetings								█												█	█
1	**Current and Future Housing Analysis**																					
1.1	All Raw Data/Inputs Received from Municipalities	█	█	█	█	█	█	█														
1.2	Analyze current housing	█	█	█	█					█	█	█	█	█								
1.3	Analyze capacity for housing									█	█	█	█	█	█							
1.4	Present full analysis to municipalities for feedback and select focus area																					
2	**Outreach: conduct public workshops in the five municipalities**																					
2.1	Finalize dates, locations and targeted participants of public workshops								█				█									
2.2	All fliers distributed for public workshops													█								
2.3	All workshop materials printed,completed for public workshops																█					
2.4	Conduct up to 6 public workshops (1/municipality & 1/subregion)																	█	█	█	█	
3.1	Develop, distribute outreach memos																	█	█	█	█	█
3	**Develop Policy Recommendations**																					
3.2	Analyze data/draft recommendations for municipalities & collaborative																			█	█	
3.3	Present analysis and ecommendations memos to municipalities & steering committee for feedback																					
4	**Create 2D and/or 3D visualizations**																					
4.1	Take any remaining photos of focus areas																	█	█	█	█	
4.2	Develop visualizations of focus area based on workshop and stakeholder feedback																					
5	**Create Final Policy Plan and Presentation**																					
5.1	Draft final plans and presentations																					
5.3	Feedback on draft plans and presentations received from municipalities and collaborative																					
5.4	Revise draft plans/prepare final plans and presentations																					
5.5	Deliver final plans/give final presentations																					

Example *Homes for a Changing Region* Schedule

	Task	August			September				October				November				December				January			
		W2	W3	W4	W1	W2	W3	W4	W1	W2	W3	W4	W1	W2	W3	W4	W1	W2	W3	W4	W1	W2	W3	W4
0	**Project Initiation and Ongoing**																							
0.1	Introductory meetings with Village Boards/City Councils completed																							
0.2	Project Kickoff: data presentation/discussion/tour completed																							
0.3	Steering Committee Meetings					▓									▓									▓
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3.1	Develop, distribute outreach memos	▓	▓																					
3	**Develop Policy Recommendations**																							
3.2	Analyze data/draft recommendations for municipalities & collaborative	▓	▓	▓	▓	▓																		
3.3	Present analysis and ecommendations memos to municipalities & steering committee for feedback								▓	▓	▓	▓												
4	**Create 2D and/or 3D visualizations**																							
4.1	Take any remaining photos of focus areas	▓	▓	▓	▓	▓																		
4.2	Develop visualizations of focus area based on workshop and stakeholder feedback																							
5	**Create Final Policy Plan and Presentation**																							
5.1	Draft final plans and presentations									▓	▓	▓							█					
5.3	Feedback on draft plans and presentations received from municipalities and collaborative																▓		█					
5.4	Revise draft plans/prepare final plans and presentations																	▓	█					
5.5	Deliver final plans/give final presentations																		█		▓	▓	▓	