



Chicago Metropolitan Agency for Planning

233 South Wacker Drive
Suite 800
Chicago, Illinois 60606

312 454 0400
www.cmap.illinois.gov

Chicago Metropolitan Agency for Planning

Annotated Agenda

Wednesday, September 10, 2014--9:30 a.m.

Cook County Conference Room

233 S. Wacker Drive, Suite 800

Chicago, Illinois

- 1.0 Call to Order and Introductions** 9:30 a.m.
Mayor Gerald R. Bennett, Board Chair
- 2.0 Agenda Changes and Announcements**
- 3.0 Approval of Minutes—June 11, 2014**
ACTION REQUESTED: Approval
- 4.0 Executive Director's Report**
- 4.1 LTA Program update
 - 4.2 **CMAP Annual Report**
 - 4.2 State Legislative Report
 - 4.3 Other Announcements
- 5.0 Procurements and Contract Approvals**
- 5.1 Contract Award for Printing GO TO 2040 Plan Update Materials
 - 5.2 Contract Amendment for Website Development, Usability Design, Maintenance and Support
- ACTION REQUESTED: Approval
- 6.0 Investment Policy and Selection of Financial Institution**
In last year's financial review, the financial auditors recommended that all funds held by CMAP be fully collateralized. The staff has revised the investment policy and selection of the financial institution holding CMAP funds.
ACTION REQUESTED: Approval
- 7.0 Committee Reports**
Written summaries of the working committees will be provided.
ACTION REQUESTED: Informational

8.0 Election of Officers

The Nominating Committee will make a recommendation for appointing officers and members of the Executive Committee.

ACTION REQUESTED: Approval of the Nominating Committee recommendation

9.0 GO TO 2040 Plan update

As required under MAP-21, staff has been in the process of updating the GO TO 2040 plan since the summer of 2013. Staff prepared a draft plan update consisting of a summary document and a series of appendices that describe each of the key elements of the project in technical detail. As discussed at previous meetings, none of the plan's recommendations have been revised. The Board approved the draft plan release for public comment on June 11. Outreach meetings were held throughout the region through the end of the public comment period on August 1. Staff will present a summary of the public comments that were received as well as proposed changes to the plan update. Adoption of the final plan update is anticipated at the October joint meeting of the Board and MPO Policy Committee.

ACTION REQUESTED: Discussion

10.0 Regional Infrastructure Fund

In April, the Board gave direction to develop a strategy to address agency and regional infrastructure funding issues as discussed as part of this year's strategic planning session. Staff will provide an update regarding this strategy and look for guidance from the Board on pursuing next steps.

ACTION REQUESTED: Discussion and provide direction to staff

11.0 Other Business

12.0 Public Comment

This is an opportunity for comments from members of the audience. The amount of time available to speak will be at the chair's discretion. It should be noted that the exact time for the public comment period will immediately follow the last item on the agenda.

13.0 Next Meeting

The Board will meet next with the MPO Policy Committee on October 8, 2014.

14.0 Closed Session – IOMA Section 2(c)(11)

ACTION REQUESTED: Informational

15.0 Adjournment

Chicago Metropolitan Agency for Planning Board Members:

___ Gerald Bennett, Chair

___ Rita Athas

___ Frank Beal

___ Roger Claar

___ Elliott Hartstein

___ Al Larson

___ Lisa Laws

___ Andrew Madigan

___ Raul Raymundo

___ Rick Reinbold

___ William Rodeghier

___ Carolyn Schofield

___ Peter Silvestri

___ Rae Rupp Srch

___ Thomas Weisner

___ André Ashmore

___ Sean O'Shea

___ Leanne Redden



Chicago Metropolitan Agency for Planning

Agenda Item No. 3.0

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Chicago Metropolitan Agency for Planning (CMAA) DRAFT Board Meeting Minutes June 11, 2014

Offices of the Chicago Metropolitan Agency for Planning (CMAA)
Cook County Conference Room
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

Board Members Present:

Gerald Bennett, CMAA Board Chair-representing southwest Cook County, Rita Athas-representing the City of Chicago, Frank Beal-representing the City of Chicago, Roger Claar-representing Will County, Elliott Hartstein-representing Lake County, Al Larson-representing Northwest Cook County, Lisa Laws-representing the City of Chicago, Andrew Madigan-representing the City of Chicago, Raul Raymundo-representing the City of Chicago, Rick Reinbold-representing South Cook County, William Rodeghier-representing West Cook County, Peter Silvestri-representing Suburban Cook County, Rae Rupp Srch-representing DuPage County, Carolyn Schofield-representing McHenry County, Tom Weisner-representing Kane and Kendall Counties and non-voting members André Ashmore and Sean O'Shea-representing the Governor's Office and Leanne Redden-representing the MPO Policy Committee.

Staff Present:

Randy Blankenhorn, Jill Leary, Dolores Dowdle, Don Kopec, Bob Dean, Gordon Smith, Andrew Williams-Clark, Patricia Berry, Alex Beata and Sherry Kane

Others Present:

Mike Albin-DMMC, Jennifer Becker- Kane/Kendall Council of Mayors, Bruce Carmitchel-IDOT, Bruce Christensen-Lake County, Dan Johnson-Midwest High Speed Rail Association, Patrick Knapp- Kane/Kendall Council of Mayors, Hugh O'Hara-Will County Governmental League, Ed Paesel-SSMMA, Mark Pitstick-RTA, Chris Schmidt-IDOT, David Seglin-CDOT, Vicky Smith-Southwest Conference, Chris Staron-NWMC, and Tammy Wierciak-WCMC.

1.0 Call to Order and Introductions

CMAA Board Chair, Mayor Gerald Bennett, called the meeting to order at 9:30 a.m., and asked Board members to introduce themselves.

2.0 Agenda Changes and Announcements

There were no agenda changes.

3.0 Approval of Minutes

A correction to the minutes was reported (Mayor Al Larson represents Northwest Cook County versus West Cook), and a motion to approve the minutes of the May 14, 2014, meeting of the CMAP Board with this correction was made by Mayor Al Larson and seconded by Rae Rupp Srch. All in favor, the motion carried.

4.0 Executive Director's Report

Executive Director Randy Blankenhorn reported that the Local Technical Assistance (LTA) program update had been included in the Board packet.

Blankenhorn also announced that Deputy Executive Director Don Kopec would retire from CMAP at month's end, that Kopec had served CATS and CMAP for nearly 40 years, was instrumental in developing GO TO 2040, had been recognized on a national level having served as President to AMPO and received their Leadership Award. Blankenhorn offered thank-you for Kopec's service to the agency, to the Board and residents of the region and a personal thank you as well.

Finally, Blankenhorn reported briefly on World Business Chicago's (WBC) efforts to grow the region's export business that is expected to boost economic development in the City and throughout the region. On a fast moving pace, the WBC proposal is expected by summer's end, Blankenhorn concluded.

5.0 Procurements and Contract Approvals

The following procurements and contract approvals were presented. A motion to approve a contract up to \$50,000 for market and financial analyses for the Local Technical Assistance (LTA) projects to Valerie S. Kretchmer Associates was made by Rae Rupp Srch and seconded by Mayor Al Larson. A motion to approve CMAP's annual commercial data renewals to various providers in an amount totaling \$310,900 was also made by Rae Rupp Srch and seconded by Mayor Al Larson. All in favor, the motions carried.

6.0 Resolution Allowing IMRF Service Credit to Members who Served in the Armed Forces

A resolution was presented to the Board that would allow the Illinois Municipal Retirement Fund (IMRF) to allow service credit to members who served in the armed forces for up to four years of service, prior to their participation. A motion by President Reinbold was seconded by Rae Rupp Srch to adopt the resolution as had been presented. All in favor, the motion carried.

7.0 Committee Reports

Regional Coordinating Committee Chair Elliott Hartstein reported that the committee had met earlier in the morning and that staff gave a presentation on CMAP's Unified Work Program (UWP) which the committee recommends approval of by the full Board. Staff reported its progress on the GO TO 2040 update (to be presented to the full Board later in

the meeting). The results of CMAP's work analyzing the freight and manufacturing activity clustered around O'Hare airport, one of its "drill down" reports on various industry clusters in the region, was given. The report assessed how local conditions support the competitiveness of freight and manufacturing firms and described opportunities to enhance the success of these industries. A new web "microsite" was previewed. CMAP will roll out a new web microsite next month with data and analysis tracking a wide variety of regional economic indicators. Finally, staff gave an update on the Congestion Mitigation and Air Quality Improvement (CMAQ) program. The federally-funded program is administered by CMAP through a call for projects every two years. Working with the CMAQ Project Selection Committee, changes to the project evaluation and ranking process are being considered, Hartstein concluded.

8.0 Appointing a Nominating Committee

Board Chair Mayor Bennett appointed the following to serve as the nominating committee to make a recommendation to the Board at its next meeting naming officers and members to the Executive Committee: Lisa Laws, representing the City of Chicago; President William Rodeghier, representing suburban Cook County; and Mayor Tom Weisner, representing the collar counties. Bennett also reminded of the new procedure that staff works with the nominating committee contacting all board members to gauge interest in remaining on or becoming a member of the Executive Committee. The nominating committee would then convene and make its recommendation for the full Board's consideration. Bennett thanked everyone in advance for their service.

9.0 State Legislative Update

CMAP staff Gordon Smith reported that the spring session adjourned on May 31, and since its last reporting, staff had added three new bills that are of interest to CMAP and its partners: SB2612, having passed both houses, creates a Use and Occupation Tax Reform Task Force to study modernizing the sales tax structure; SB3224 & HB3794, also passed both houses, provides \$1.1 billion in new bond-financed capital spending on transportation (\$1 billion for IDOT and \$100 million to local governments). Smith also reported that HB5785 (a CMAP-supported bill), provides a process for consolidating a variety of special districts (cemetery, museums, etc.) with other governmental units and HB5664 Bus-on-Shoulder, transitions the pilot program into a permanent program on both IDOT and tollway systems had also passed both houses. Two bills related to the Illiana project, Smith continued, had not passed out of the second chamber. A question was raised regarding the mechanism that would be used to distribute the \$100 million to local governments and the impact on Motor Fuel Tax (MFT) fund. Regarding the Illiana project, it was reported that the public-private-partnership still exists and that clarifications were being made related to IDOT's authority.

10.0 FY 2015 Unified Work Program (UWP)

CMAP staff Dolores Dowdle reported that the Unified Work Program (UWP) Committee had approved the FY 15 program totaling \$21,305,358, \$16,757,725 of which comes from FHWA and FTA regional planning funds. Twenty-two proposals, in two groups (core on-going transportation planning activities and competitive projects) were received; 15 were

approved to remain in the funding mark. Nine proposals for the core planning activities were approved for CMAP, CTA, the City of Chicago, the Council of Mayors, Metra, Pace and the RTA. DuPage County also received funding for a long-range transportation plan, Dowdle continued. In the competitive projects category, 6 proposals were approved: CMAP/RTA Community Planning Program; CTA for planning automated special transit services; the City of Chicago for planning related to CREATE; Pace for the Pace/CTA North Shore Transit Service Coordination Plan and ADA Paratransit and Vanpool Customer satisfaction survey; and finally, the RTA to conduct a collar counties coordinated paratransit systems study. The FY 15 program, already presented to the Regional Coordinating Committee, Dowdle concluded, was recommended for approval by the full Board. Questioned about funding for the CREATE program, Dowdle reported that funds would be allocated toward outreach, not operations, to move the program to next steps. A motion by Rita Athas was seconded by Carolyn Schofield to approve the FY 2015 Unified Work Program (UWP) as had been presented. All in favor, the motion carried.

11.0 FY 2015 Work Plan and Budget

A motion by Rae Rupp Srch was seconded by Mayor Al Larson to approve the FY 2015 Work Plan and Budget, as was presented. All in favor the motion carried. Executive Director Randy Blankenhorn, while agreeing that CMAP appreciates the IDOT funding support, reported there remains a \$500,000 gap related to the federal match and that staff will continue to work with IDOT, as well as DNR and DCEO to fund its non-transportation related planning.

12.0 Transportation Reauthorization Principles

Regarding the current transportation bill, Moving Ahead for Progress in the 21st Century (MAP-21), due to expire on September 30, 2014, Executive Director Randy Blankenhorn reported that a national conversation is underway on what a new surface transportation bill would look like. Adopted four years ago for MAP-21, Blankenhorn continued, CMAP had developed a set of reauthorization principles. Adjusting for the new bill discussions, the following four principles were crafted:

- The federal government should provide sustainable, robust funding for surface transportation
- The federal government should implement performance-based funding
- The federal government should provide appropriate tools to regions to support the transportation system
- The federal government should support a robust freight system.

Blankenhorn went on to suggest that these four principles are more succinct and refined than the previous version and with Board approval, staff, while continuing to monitor reauthorization as it unfolds, will communicate these adopted policies and principles. A motion by Mayor Al Larson was seconded by Rae Rupp Srch to adopt the transportation reauthorization principles as were presented. All in favor, the motion carried. A suggestion was also made not to lose sight of transit in the transportation reauthorization.

13.0 Title VI Plan

An update of CMAP's Title VI of the 1964 Civil Rights Act, Section 601 specific to Federal Transit Administration Programs, as required by the U.S. Department of Transportation, was presented for approval. A motion by Mayor Roger Claar was seconded by President Richard Reinbold to adopt the update as was presented. All in favor, the motion carried.

14.0 DRAFT GO TO 2040 Plan Update

The Draft GO TO 2040 Plan Update was distributed and CMAP staff Andrew Williams-Clark reported the following. The draft had been presented to the working committees for feedback during the previous month. Williams-Clark also reported that the full plan update would be released for public comment beginning June 13, continuing through August 1, 2014. After the comment period closes, Williams-Clark continued, staff will prepare a summary of the comments to present to the Board in September, with adoption of the update anticipated at the joint meeting of the Board and Policy Committee in October. Williams-Clark added that a schedule of open houses that will include visuals and staff to answer questions, throughout the region, had been posted to the webpage.

15.0 Regional Freight Leadership Task Force Report

Former Village of Riverside President and CMAP Board Member Michael Gorman, having served as the Chair of the Regional Freight Leadership Task Force, gave a brief background of the task force's work having begun in October 2013, (including membership selection, charge and outcome), acknowledged the contributions of the members, thanked the Board for the opportunity to serve and turned to CMAP staff Alex Beata to present the findings and recommendations contained in the Regional Freight Leadership Task Force Report. Beata gave an overview of the task force's proceedings, its challenges, principles developed by the task force and finally its recommendations that included: developing a freight element in CMAP's next long-range comprehensive plan; establishing a Metropolitan Chicago Freight Plan, and institutional organization. Next steps, Beata concluded, would be to continue outreach to both internal and external audiences and reconvening CMAP's Freight Committee. A brief discussion took place related to freight funding, public-private partnership, the CREATE program, and freight's unique focus in our region, as well as drafting legislation related to bonding authority.

16.0 Other Business

There was no other business before the CMAP Board.

17.0 Public Comment

Dan Johnson, on behalf of the Midwest High Speed Rail Association, presented House Resolution 1044, urging the Chicago Metropolitan Agency for Planning to include Crossrail Chicago, a new passenger rail service initiative, in its list of fiscally unconstrained projects.

18.0 Next Meeting

The CMAP Board is on call for its July meeting. It is anticipated that the Board will not need to meet before August.

19.0 Closed Session – IOMA Section 2(c)(11)

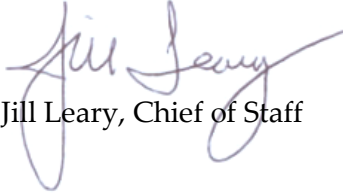
At 10:37 a.m., a motion to adjourn the regular board meeting to an executive session was made by Rae Rupp Srch and seconded by Mayor Al Larson. All in favor, the motion carried.

At the conclusion of the closed session, Chairman Bennett announced that staff had given the Board an update on a matter of litigation and that no action had been taken.

20.0 Adjournment

A motion by Raul Raymundo was seconded by Frank Beal to adjourn the regular meeting at 10:47 a.m. All in favor, the motion carried.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Jill Leary". The signature is fluid and cursive, with a large loop at the end of the last name.

Jill Leary, Chief of Staff

08-08-2014
/stk



Chicago Metropolitan Agency for Planning

Agenda Item No. 4.1

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MEMORANDUM

To: CMAP Board and Committees
From: CMAP Staff
Date: September 3, 2014
Re: Local Technical Assistance Program Update

The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 139 local projects have been initiated. Of these, 84 projects have been completed, 50 are fully underway, and 5 will get actively underway in the near future. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics.

Further detail on LTA project status can be found on the attached project status table. Please note that to reduce the volume of material sent, the LTA Program Updates will continue updates to the “Completed Projects with Active Implementation” on a quarterly basis. The next implementation report with these updates will be sent in October.

ACTION REQUESTED: Discussion

Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Algonquin-Carpentersville Fox River corridor plan	Brian Daly	May 2014-Aug. 2015	Staff assistance	Research and key person interviews for Existing Conditions Report are underway. Staff has begun to draft the ECR. The public kickoff was held in Algonquin on July 29. CMAP will host an outreach activity at Algonquin's "It's Our River Day" event.
Arlington Heights bicycle-pedestrian plan	John O'Neal	May 2014-Apr. 2015	Staff assistance	Draft of MetroQuest survey prepared for Village approval. Key stakeholders identified and interviews being scheduled. Bike ride (audit) also being scheduled. Work on ECR, including data collection and analysis, continues.
Barrington area bikeway feasibility study	Jack Pffingston	June 2014-June 2015	Consultant assistance	Initial meeting held August 6 with BACOG, NWMC, CMAP, Barrington, Barrington Hills, and South Barrington. First meeting of the Steering Committee will take place September 29.
Bensenville comprehensive plan (see website)	Sam Shenbaga	Mar. 2013-Oct. 2014	Staff assistance	Steering Committee meeting conducted on August 25. Plan to be presented to general public on September 11. Edits based on community and Steering Committee feedback to be incorporated after September 11.
Berwyn capital improvements plan	Bob Dean	Mar.-Oct. 2014	Staff assistance	Steering Committee met August 19 to review project scoring. The next meeting, scheduled for September 9, will address expected revenue levels and initial recommendations for projects to include in the five-year plan.
Berwyn parking study (see website)	Lindsay Bayley	Nov. 2013-Jan. 2015	Staff assistance	Staff continue to work on Existing Conditions Report.
Berwyn zoning revisions (see website)	Kristin Ihnchak	Jan. 2013-Feb. 2015	Staff and consultant assistance	CMAP staff is creating a first draft of the zoning ordinance based on the approved recommendations memo. Staff created a draft of the sign ordinance for separate review by the City/BDC. The sign ordinance is currently being reviewed by CMAP's legal counsel before submittal to the City.
Campton Hills zoning and subdivision regulations	Kristin Ihnchak	Jul. 2014-Oct. 2015	Consultant assistance	A kick-off meeting with staff was held on August 7. Camiros is scheduling stakeholder interviews to be held in September.
Carol Stream comprehensive plan (see website)	Nicole Woods	Feb. 2014-Apr. 2015	Staff assistance	CMAP staff reached out to additional businesses to gain their input on the Village's strengths, weaknesses, and opportunities. Staff also collected additional data and information for the existing conditions

Project	CMAP lead	Timeline	Assistance type	Status and notes
				report. An initial draft of the report is anticipated to be completed in the fall.
Chicago Pilsen-Little Village neighborhood plan (see website)	Evy Zwiebach	Dec. 2013-Mar. 2015	Staff assistance	CMAP staff and DPD have been working to finalize existing conditions analysis. The Existing Conditions Report will be available online in early fall. CMAP and DPD have also been preparing for the next set of public workshops, which will focus on housing and are scheduled for the fall.
Chicago West Pullman neighborhood plan	Evy Zwiebach	July 2014-Aug. 2015	Consultant assistance	Finalists were interviewed, and consultant selection is in process. The project is expected to start in September or October.
Chicago Heights comprehensive plan (see website)	Kendra Smith	Apr. 2013-Nov. 2014	Staff assistance	Draft plan is underway. SCB is working on plan visualizations. Choice Neighborhood Application was submitted with Cook County, Housing Authority of Cook County, SSMMA and Chicago Heights on August 5.
Chinatown neighborhood plan (see website)	Stephen Ostrander	Apr. 2013-Oct. 2014	Staff assistance	Draft plan was reviewed by project Steering Committee, and comprehensively discussed at a committee meeting on August 28. Project team began tentative scheduling of open house at Pui Tak Center to present the draft plan's recommendations to the entire Chinatown community.
Cicero comprehensive plan	Jonathan Burch	Apr. 2014-June 2015	Consultant assistance	Existing conditions report underway. Consultant is currently conducting key stakeholder interviews.
Cook County consolidated plan (see website)	Jonathan Burch	Apr. 2013-Nov. 2014	Staff assistance	The data-oriented front half of the plan along with a recommendations memo was reviewed by the Bureau. Based on discussion and revisions, CMAP is drafting the back half of the plan.
Crete comprehensive plan	Jack Pflingston	May 2014-June 2015	Consultant assistance	Project still on hold as Crete has not yet filled the Village Administrator vacancy; Steering Committee will be assembled in September.
Crystal Lake transportation plan	Nora Beck	Mar. 2014-Feb. 2015	Staff assistance	CMAP is currently promoting an online interactive survey to gather more information about the transportation system in Crystal Lake. CMAP staff is currently interviewing key stakeholders and city staff as well as drafting an existing conditions report.
Dixmoor planning prioritization report	Jessica Gershman	Jan.-Oct. 2014	Staff assistance	Initial mapping and data collection complete and expert consultations are occurring to help verify the direction of the existing conditions report, which should be shared with the Village in September.
DuPage County / Addison Homes for a	Kendra Smith	Sept. 2013-Nov. 2014	Staff assistance	Municipal plans and draft subregional recommendations are underway.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Changing Region project				
DuPage County / Hanover Park Homes for a Changing Region project	Drew Williams-Clark	Sept. 2014-Aug. 2015	Consultant assistance	CMAP received proposals in response to an RFP that will allow the agency to contract with a consultant to complete a <i>Homes for a Changing Region</i> plan for Glendale Heights, Hanover Park, and West Chicago.
DuPage County sustainability plan	Louise Yeung	June 2014-July 2015	Staff assistance	Conducting existing conditions research and scheduling interviews with key stakeholders.
Elmwood Park zoning assessment	Kristin Ihnchak	Nov. 2014-Aug. 2015	Staff assistance	The project has been postponed until fall of 2014.
<i>Evanston bicycle plan</i>	<i>Jack Pfingston</i>	<i>June 2013-July 2014</i>	<i>Grant funds</i>	<i>Newly completed. Plan was adopted by City Council in August.</i>
Franklin Park industrial areas plan (see website)	Nicole Woods	Apr. 2013-Nov. 2014	Staff assistance	CMAP updated the draft plan based upon feedback from Village staff and presented the draft plan to the Steering Committee. Final outreach activities are planned for October. The plan is anticipated to be completed by late fall.
Harvard comprehensive plan	Liz Panella	May 2014-July 2015	Staff assistance	Currently scheduling interviews with key stakeholders. An agreement has been made with Valerie Kretchmer Associates to conduct a market study of the city.
Kane County health impact assessment	Stephen Ostrander	July 2014-Mar. 2015	Staff assistance	Draft scope was forwarded to Village of Carpentersville for its review. The project team (CMAP, Kane County, and Carpentersville) scheduled the kickoff meeting for the project on September 4, which will include a brief training by County staff on the health impact assessment (HIA) process, as well as an initial overview of the Carpentersville intersection that is the focus of the HIA.
Kane County transit plan implementation (see website)	Trevor Dick	July 2012-Oct. 2014	Staff assistance	CMAP staff is updating the draft report based upon County staff review. The next step is to distribute the report back to the County staff for their final review and then to the Steering Committee.
Kane County / Geneva Homes for a Changing Region project (see website)	Drew Williams-Clark	July 2013-Sept. 2014	Staff assistance	The final draft plan was reviewed by participating communities in August. Final presentations are anticipated in September.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Lake County Route 53/120 land use plan (see website)	Jason Navota	Nov. 2013- Dec. 2015	Staff and consultant assistance	The land use planning effort is underway. Project team is gathering and assessing data, generating hot and cool spot maps, meeting with corridor municipalities and other stakeholders, and drafting the Existing Conditions Assessment. Public participation effort is scheduled to begin in the fall. The IL Route 53/120 Corridor Plan Land Use Committee met on March 18, May 8, and July 21. Next meeting is anticipated for September.
Lake County sustainability plan (see website)	Kristin Ihnchak	Mar. 2012- Oct. 2014	Staff assistance	The document is being prepared for presentation to the Planning, Building, and Zoning Commission.
Lake County / Round Lake Homes for a Changing Region project	Stephen Ostrander	July 2014- June 2015	Staff assistance	Project team from CMAP, MPC, and Lake County Community Foundation scheduled all introductory meetings with each community (taking place on September 30 and October 1). CMAP staff continued gathering data and populating model for assessment of existing conditions.
Lan-Oak Park District master plan (see website)	Trevor Dick	Oct. 2013- Oct. 2014	Staff assistance	A Draft Master Plan has been submitted to Park District staff for review. Comments are due September 8. The Draft will then be sent to the Steering Committee for review and a meeting will be scheduled for the end of September. The Plan is expected to be adopted by the Board of Commissioners in October.
Lyons comprehensive plan (see website)	Sef Okoth	July 2013- Dec. 2014	Staff assistance	Draft plan chapters underwent internal review and are being updated to address comments received from CMAP staff.
Morton Grove industrial areas plan (see website)	Nicole Woods	Feb. 2012- Oct. 2014	Staff assistance	CMAP met with the Steering Committee to discuss public feedback on the plan to the Steering Committee. The committee approved the industrial areas plan and recommended it for adoption. The plan is expected to be adopted by the Board of Trustees in October.
North Aurora comprehensive plan	Jack Pflingston	Jan.-Dec. 2014	Consultant assistance	Existing Conditions draft expected in early September.
North Chicago comprehensive plan	Jake Seid	May 2014- Sept. 2015	Staff assistance	Project team held public kick-off meeting on August 12. MetroQuest site was live for the month of August to collect additional public comments. Stakeholder interviews and focus group meetings will be scheduled for September. Existing Conditions Report (ECR) will be prepared by project team in September and October. Kretchmer Associates will

Project	CMAP lead	Timeline	Assistance type	Status and notes
				complete a targeted economic development assessment as part of the ECR.
Northwest Municipal Conference Des Plaines River trail access plan (see website)	Lindsay Bayley	May 2013-Sept. 2014	Consultant assistance	The NWMC Executive Board will vote on approval of the final plan at their next meeting, which will be September 10.
Olympia Fields subarea plan (see website)	Drew Williams-Clark	Apr. 2013-Nov. 2014	Consultant assistance	The Village Board voted to refer the final plan to the Planning and Zoning Commission for consideration as an amendment to the comprehensive plan.
Openlands local food policy	Jason Navota	Feb. 2013-Sept. 2014	Staff assistance	Scope of work for a Regional Food System Study is final, a potential funder for the study has been identified, and an application has been prepared and submitted by Openlands.
Oswego-Montgomery-Yorkville shared services study	Louise Yeung	May 2014-Mar. 2015	Staff assistance	Received and reviewing all responses to the RFP. Conducting interviews with key stakeholders across the region with shared services experience.
Park Forest active transportation plan	Lindsay Bayley	Mar. 2014-Nov. 2014	Staff assistance	Existing Conditions Report reviewed by Steering Committee. Edits underway. Public outreach event planned for Park Forest Art Fair on September 20.
Park Forest zoning revisions (see website)	Kristin Ihnchak	June 2013-Nov. 2014	Staff and consultant assistance	The revised recommendations memo has been approved by staff and the project team is moving forward with drafting the Unified Development Ordinance.
Pingree Grove comprehensive plan	Trevor Dick	Aug. 2014-Aug. 2015	Consultant Assistance	Preferred consultant has been selected. Project kick-off is tentatively scheduled for October.
Prospect Heights comprehensive plan	Jack Pflingston	Aug. 2013-Sept. 2014	Consultant assistance	Draft plan went before City Council August 25, with full adoption expected in September.
Richton Park comprehensive plan (see website)	Kendra Smith	Aug. 2012-Sept. 2014	Consultant assistance	Project Steering Committee reviewed draft plan August 7. Consultant and Village staff are preparing for a September 23 Open House and Plan Commission meeting.
Richton Park zoning revisions	TBD	Sept. 2014-June 2015	Consultant assistance	Following the completion of the comprehensive plan, the consulting firm will update Richton Park's zoning ordinance to be consistent with the newly adopted plan.
<i>Riverdale comprehensive plan</i>	<i>Erin Aleman</i>	<i>Nov. 2013-Aug. 2014</i>	<i>Consultant assistance</i>	<i>Newly completed. Plan was adopted in August.</i>

Project	CMAP lead	Timeline	Assistance type	Status and notes
Rosemont comprehensive plan (see website)	Sam Shenbaga	Oct. 2013-Dec. 2014	Staff assistance	Recommendations memo submitted to staff and Steering Committee. Comments received and incorporated. CMAP staff working with transportation engineering firm on solutions to traffic congestion and bike-ped improvements. Draft recommendations from engineer expected in second week of September.
South Elgin zoning update	Jake Seid	Oct. 2014-May 2016	Staff assistance	Scoping is currently underway and should be completed in September.
SSMMA Calumet Green Manufacturing Partnership	Brian Daly	May 2014-Nov. 2014	Staff and consultant assistance	The Chicago Jobs Council (CJC) is completing Phase 1: Research and Best Practices.
SSMMA Complete Streets plan	Lindsay Bayley	July 2014-Aug. 2015	Staff assistance	Signed MOU received. Initial contacts to SSMMA communities for participation complete. Previous plan summaries and initial data collection underway.
Summit comprehensive plan (see website)	Nora Beck	Dec. 2013-Nov. 2014	Staff assistance	Given recent changes in Village administration as well as the basic findings of the existing conditions report, CMAP is restructuring this project to be a Planning Priorities Report with a completion date in fall.
UIC multimodal transportation plan (see website)	Lindsay Bayley	June 2013-Jan. 2015	Staff assistance	Final plan drafting underway. Infrastructure recommendations under review by CDOT staff.
Waukegan subarea plan (see website)	Stephen Ostrander	Oct. 2012-Oct. 2014	Staff assistance	CMAP staff met with City staff on August 5 and comprehensively discussed entire draft plan, and together began planning and preparation for September meetings with City planning commission to present draft plan.
West Suburban Chamber of Commerce and Industry cargo-oriented development plan	Evy Zwiebach	June 2014-June 2015	Staff assistance and small contract	Phase 1 of the project, an examination and prioritization of potential cargo-oriented development sites, is underway. CMAP staff will present Phase One findings to the project Steering Committee in late September. Phase Two, the ULI TAP, is scheduled for mid-November.
Westchester zoning ordinance	Kristin Ihnchak	Oct. 2014-Sept. 2015	Consultant assistance	Scoping underway. RFP released August 28.
Winthrop Harbor comprehensive plan	Sam Shenbaga	Sept. 2014-Sept. 2015	Staff assistance	Project to be initiated in mid-September.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Zion comprehensive plan	Nora Beck	Feb. 2014- Jan. 2015	Consultant assistance	Consultant is drafting a community assessment report to summarize the existing conditions in Zion. A public kick off meeting is scheduled for September 3.

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Chicago Metropolitan Agency for Planning

Agenda Item No. 4.3

233 South Wacker Drive
Suite 800
Chicago, Illinois 60606

312 454 0400
www.cmap.illinois.gov

MEMORANDUM

To: CMAP Board
From: CMAP Staff
Date: September 3, 2014
Re: State Legislative Update

Over the summer, Governor Quinn considered numerous bills that passed out of the General Assembly during its spring session. Staff monitored actions taken on bills that impact CMAP's [2014 State Legislative Framework](#) and [Agenda](#) or are of interest to CMAP and its partners. A full list of bills and the Governor's actions is included on the following pages.

Staff wrote several policy updates on recently enacted legislation. An analysis on the \$1.1 billion [state capital program](#) showed that while the new revenues authorized by [HB 3794](#) and [SB 3224](#) deliver additional resources for the State, they do not address any of the structural [policy issues](#) facing transportation funding in Illinois – namely, the need for steady, reliable revenues and [performance-based](#) project selection. Staff also developed a two-part series on local government consolidation. The first [policy update](#), explained the prevalence of special districts in Illinois, reviewed findings of the Local Government Consolidation Commission, and discussed processes established by recent local government discontinuance legislation, [HB 5785](#). The second [policy update](#) examined recent local government consolidation efforts in Evanston and River Forest Townships, as well as DuPage County. CMAP will continue to monitor these efforts because GO TO 2040 recommends that metropolitan Chicago [pursue coordinated investments](#) and analyze the effects of consolidating local governments.

The General Assembly's fall veto session is scheduled for November 19-21 and December 2-4, 2014.

ACTION REQUESTED: Informational

September 2014 Legislative Summary

Subject	Bill	Summary	Status	Agency Position
PURSUE COORDINATED INVESTMENTS				
Local Government Dissolution	HB4418	<p>Jay Hoffman (D-Belleville) William Delgado (D-Chicago)</p> <p>Prohibits a municipality from closing any facilities that provide fire protection or advanced life support services without the passage of a referendum.</p> <p>To the extent that the legislation would undermine the consolidation of local services, it may not support the implementation of GO TO 2040.</p>	6/25/2014 Public Act 98-0666	Oppose
Capital Bills	HB3794 SB3224	<p>Rep. Michael J. Madigan (D-Chicago) Sens. Toi W. Hutchinson (D-Chicago Heights), Andy Manar (D-Saunton)</p> <p>HB 3794 provides \$1.1 billion in new bond-financed capital spending on transportation, with \$1 billion for IDOT and \$100 million to local governments. SB 3224 authorizes bonding for the \$1.1 billion program.</p>	7/22/2014 Public Acts 98-0780 and 98-0781	
Special District Consolidation	HB5785	<p>Jack D. Franks (D-Marengo) Daniel Biss (D-Skokie)</p> <p>Provides a process for consolidating a variety of special districts with other governmental units.</p> <p>GO TO 2040 encourages intergovernmental collaboration and coordinated investments. The legislation provides special districts, counties, and municipalities that have analyzed the effects of consolidation and determined that consolidation would be beneficial with an avenue for implementing consolidation.</p>	8/18/2014 Public Act 98-1002	Support
Local Government Dissolution	SB1681	<p>Terry Link (D-Waukegan) Jay Hoffman (D-Belleville)</p> <p>Establishes a process by which a Regional Fire Protection Agency could be established. Local governments can generally make</p>	8/26/2014 Public Act 98-1095	Oppose

Subject	Bill	Summary	Status	Agency Position
		<p>agreements that have the effect of consolidating services under 5 ILCS 220/3 and 5 ILCS 220/5. Consolidation agreements already established are not subject to the process set forth in this legislation.</p> <p>The legislation may create a more complicated process for consolidation of services, which does not support GO TO 2040 recommendations for sharing services and efficient governance.</p>		
INCREASE COMMITMENT TO PUBLIC TRANSIT				
Bus-on-Shoulder	HB5664	<p>Robert Rita (D-Blue Island) Martin A. Sandoval (D-Cicero)</p> <p>Transitions the bus-on-shoulder pilot program into a permanent program. It allows bus-on-shoulder projects on both the IDOT and Tollway systems, and requires IDOT to develop rules governing the times and locations of bus-on-shoulder service.</p> <p>GO TO 2040 calls for increased commitment to public transit, as well as modernization projects that enhance transit service. Bus-on-shoulder allows for relatively cost-effective new transit service in congested corridors.</p>	8/11/2014 Public Act 98-0871	Support
EXPAND AND IMPROVE PARKS AND OPEN SPACE				
Environmental Restoration	SB3000	<p>Daniel Biss (D-Evanston) Emily McAsey (D-Romeoville)</p> <p>Establishes the Illinois Natural Resource Restoration Trust Fund to receive funds resulting from litigation or settlement for DNR to investigate, assess, restore, or replace injured or damaged natural resources.</p>	8/19/2014 Public Act 98-1010	
REFORM STATE TAX POLICY				
Study of State Sales Tax	SB2612	<p>Dan Kotowski (D-Park Ridge) Barbara Flynn Currie (D-Chicago)</p> <p>Creates a Use and Occupation Tax Reform Task Force to study</p>	8/26/2014 Public Act 98-1098	

Subject	Bill	Summary	Status	Agency Position
		modernizing the sales tax structure, modify existing provisions on sales tax sourcing, provides for penalties for local governments that do not report sales tax rebate agreements to the Illinois Department of Revenue (IDOR), and transfers funds for the purposes of additional audit and compliance staff at IDOR.		
OTHER BILLS OF INTEREST				
Ethics Policies for County Appointees	SB3552	Julie A. Morrison (D-Deerfield) Sam Yingling (D-Hainesville) Provides that a county board may by ordinance adopt a code of conduct regarding the accountability, fiscal responsibility, procurement authority, transparency, and ethical conduct of county appointees in addition to those mandated by law. Code is applicable to the appointees of any unit of local government. The county may establish a process to remove appointees found to have violated the code. Affects DuPage, Kane, McHenry, Will, and Lake Counties in northeastern Illinois.	7/21/2014 Public Act 98-0779	

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MEMORANDUM

To: CMAP Board

From: Dolores Dowdle
Deputy Executive Director, Finance and Administration

Date: September 3, 2014

Re: Contract Award to Print GO TO 2040 Plan Update Materials

An update of GO TO 2040 will be considered for adoption in October 2014, in accordance with federal law. While the plan update will not constitute a new plan, it will address elements required by the Moving Ahead for Progress in the 21st Century Act (MAP-21). Following adoption by the Board and MPO Policy Committee in October a booklet will be printed that summarizes the GO TO 2040 plan update, as well as the printing and affixing of stickers inside existing CMAP publications of the GO TO 2040 plan adopted in 2010.

An RFP was issued for the printing of the booklet of the update and printing and placement of stickers on the existing GO TO 2040 plan on July 22. Separate costs were obtained for the booklet, the stickers and hourly rates for printing review and corrections. Since the number of pages and number of copies are not known for the booklet, several alternatives were requested. Following are the quotes received for the largest quantity – 64-72 pages at 15,000 copies. Three responses were received.

<u>Printer</u>	<u>Booklet</u>	<u>Stickers</u>	<u>Delivery</u>	<u>Total Cost</u>	<u>Hr. Rate</u>
Classic Color	\$33,041	\$14,375	\$570	\$47,986	\$85
Lake County Press	\$38,755	\$2,504	\$885	\$42,144	\$125
Titan Image Group	\$32,690	\$2,780	\$1,105	\$36,575	\$50

Lake County Press proposal was deficient in providing required documentation and their proposal was not evaluated. The other two proposals were reviewed and evaluated by Tom Garritano, Justine Reisinger, and Adam Weiskind. The following criteria were used for the evaluation:

- The firm’s demonstrated record of experience and responsiveness in providing services in the areas identified in the RFP.

- Evidence of ability to complete the job within CMAP's expectations of time, budget, and quality.
- The reputation of the firm based on references.

Criteria	Maximum	Classic	Titan
Demonstrated expertise in services	35	28.0	14.0
Ability to complete job	35	31.5	7.0
Cost	30	15.0	30.0
TOTAL	100	74.5	51.0

A review was made of work samples submitted by each of the printers to evidence meeting the quality of work required by CMAP. CMAP's review team determined that the Titan Image Group, based on samples of previous work they submitted, did not demonstrate that they can meet CMAP expectations of quality level and experience. While Classic Color's labor costs are significantly higher than the other two firms, they were the only firm whose proposal indicated they could meet CMAP expectations of time, budget, and quality. Their work samples submitted were of high quality and demonstrate their record of experience.

It is recommended that the Board approve a contract with Classic Color at \$48,800. The FY 2015 UWP operating funds included funds for the printing of the plan update.

ACTION REQUESTED: Approval

###



Chicago Metropolitan Agency for Planning

Agenda Item No. 5.2

233 South Wacker Drive
Suite 800
Chicago, Illinois 60606

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www.cmap.illinois.gov

MEMORANDUM

To: CMAP Board

From: Dolores Dowdle
Deputy Executive Director, Finance and Administration

Date: September 3, 2014

Re: Contract Amendment Approval for Website Development, Usability Design, Maintenance and Support

In March 2013, CMAP issued an RFP for website development, usability design, maintenance, and support and in May 2013, the Board awarded the contract to Workstate. The contract entered into with Workstate assumed that CMAP would supplement the requested work described in the RFP with an employee responsible for the frontend website development and maintenance. The staff employed for this responsibility resigned in April 2014, after working for CMAP for less than two years, similar to previous employees in that position. An extensive recruitment was conducted but no viable candidate was identified. Qualified applicants appear to be interested in primarily internet-based companies with a variety of development challenges and higher salaries, therefore it is difficult to recruit and retain for this position.

To address the recruitment dilemma, the RFP and Workstate's proposal were reviewed and it was determined both provided frontend website development services and could be used for the on-going needs. The cost of the employee (salary, benefits and related cost) was budgeted at \$113,411. It is projected that contracted services for the frontend website developer annually would not exceed 300 hours for maintenance and 700 hours for development. Based on the rates in the existing contract with Workstate, the additional services would not annually exceed \$95,500. The amendment to the contract would be until June 30, 2015, with three one-year options. The maximum increase would not exceed \$382,000.

It is recommended that the Board approve an amendment to the Workstate contract to provide the frontend website development and maintenance not to exceed \$382,000. The funds for the amendment are in the approved FY 2015 UWP operating budget and will require a transfer from staff to contract line items.

ACTION REQUESTED: Approval

###

**MEMORANDUM**

To: CMAP Board

From: Dolores Dowdle
Deputy Executive Director, Finance and Administration

Date: September 3, 2014

Re: Approval of Investment Policy Revision

On January 9, 2008, an Investment Policy was adopted for CMAP. The policy was based on Illinois statutes and best practices of governmental agencies, with a primary objective for safety, liquidity and maximizing the rate of return. At that time, CMAP had two checking accounts (general and payroll) at Bank of America and investments in the Illinois Funds, either the Money Market account or the Prime Funds account. Also the federal banking regulations provided insurance for financial institutions through the Federal Deposit Insurance Corporation (FDIC) to a maximum of \$100,000 per depositor.

Currently, CMAP has one account at US Bank that handles both payroll and accounts payable and two investment accounts at the Illinois Funds; one for the general investment and one for the Peters Fellowship program. The Illinois Funds has restructured its fund to have only one type of account and has eliminated the Money Market account and the Prime Funds account. Currently the interest rate for the Illinois Fund account is 0.017%. The federal regulation has been revised to provide FDIC protection to a maximum of \$250,000 per depositor. CMAP's operating procedure is that the US Bank account not exceed \$75,000 except when payroll or payables are being processed. At that time, funds are transferred the day before checks or Automated Clearing House (ACH) payments are made.

Last year when the annual review was conducted of the CMAP financial records, it was noted by the financial auditors that \$637,037 was uninsured and uncollateralized funds in the US Bank account. The balance was higher than normal because it was on the day accounts payable and payroll was processed and it was the last day of the fiscal year. The auditors recommended that CMAP obtain collateralization for funds which exceed the federal depository custodial credit risk associated with uninsured and uncollateralized deposits.

The staff requested US Bank to collateralize its account and, unfortunately, the bank declined to do so. A request was then forwarded to five banks (US Bank was included) to obtain proposals

for banking services with funds collateralized—either covering only the checking account or both the checking and investments accounts. Only one proposal was received. BMO Harris Bank proposed for full collateralization of the balances of the checking and investment accounts. The investment accounts can be placed in the Public funds Money Market Account, which is currently paying an interest rate of .15%.

It is recommended that the Board approve the revision to the Investment Policy to reflect that CMAP funds can be deposited at a financial institution if it is fully collateralized and also approve the selection of BMO Harris Bank for checking and investment services.

ACTION REQUESTED: Approval

###

CHICAGO METROPOLITAN AGENCY FOR PLANNING

INVESTMENT POLICY

OBJECTIVE

The purpose of the investment policy is to establish cash management and investment guidelines for officials responsible for the stewardship of public funds. Specifically, the following objectives are adopted:

1. **Safety of principal.** Each investment transaction shall seek to ensure that capital losses are avoided, whether from securities defaults or erosion of market value.
2. **Liquidity.** The investment portfolio should remain sufficiently flexible to enable CMAP to meet all operating requirements which may be reasonably anticipated in any fund.
3. **Maximum rate of return.** The investment portfolio should be designed with the purpose of regularly exceeding the average return of three month United States Treasury Bills. The investment program should seek to augment returns above this threshold, consistent with risk limitations identified herein and prudent investment principles.
4. **Public Trust.** In managing its investment portfolio, officials should avoid any transaction that might impair public confidence in CMAP. Investments should be made with precision and care, considering the probable safety of the capital as well as the probable income to be derived.

RESPONSIBILITY

Responsibility lies with the Deputy Executive Director for Finance and Administration for the implementation of procedures to operate the financial program consistent with the objectives of this Investment Policy. The Deputy Executive Director for Finance and Administration will also oversee CMAP's investment practices. The procedures shall provide for proper internal controls.

INVESTMENT INSTRUMENTS

Illinois law provides for the investment of public funds in specific types of investment instruments. Among those appropriate for CMAP are:

- Passbook Savings Account
- Now, Super Now and Money Market Accounts
- State Treasurer's Investment Pool (Illinois Funds)
- Money Market Mutual Funds

- Certificates of Deposit (C.D.)
- Treasury Bills

FINANCIAL INSTITUTIONS

Financial institutions shall be selected on the basis of the following criteria:

1. **Security.** CMAP will not maintain funds in any financial institution that is not a member of the Federal Deposit Insurance Corporation (*FDIC*) or Federal Savings and Loan Insurance Corporation systems, with the exception of the Illinois Public Treasurer's Investment Pool.
2. **Amounts.** CMAP will ~~make strive to~~ limit its credit risk at financial institutions by not maintaining amounts in excess of \$100,000 in any one institution, with the *FDIC insured limit unless the financial institution has fully collateralized the funds.* ~~exception of the Illinois Public Treasurer's Investment Pool, The Illinois Funds is a money market fund created in 1975 by the Illinois General Assembly to provide custodians of public funds with an alternate investment vehicle which enables them to earn a competitive rate of return on fully collateralized investments, while maintaining immediate access to invested funds. Because these investments are fully collateralized, there is no exposure to custodial credit risk.~~
3. **Services and Fees.** Any financial institution selected shall provide normal banking services, including, but not limited to: checking accounts, wire transfers, purchase and sale of investment securities and safekeeping services. Fees for banking services shall be mutually agreed to by an authorized representative of the depository bank and the CMAP representative on an annual basis. Fees for services shall be substantiated by a monthly account analysis ~~and shall be reimbursed by means of compensating balances.~~
4. **Avoidance of Conflict of Interest.** Funds shall not be invested in any financial institution in which a CMAP Board Member or a senior staff member of CMAP has a significant financial interest. Annual ethics statements will be required of all staff members associated with handling investment transactions.

INTERNAL CONTROLS AND REPORTING

The Deputy Executive Director of Finance and Administration shall establish a system of internal controls, which shall be documented in writing. The internal controls shall be reviewed by an independent certified public accountant in conjunction with the annual examination of the financial statements of CMAP. The controls shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, or imprudent actions by employees and officers of CMAP.

One of the required elements of the system of internal controls shall be the timely reconciliation of all CMAP bank accounts. Bank reconciliations shall be performed on a monthly basis and shall be completed no later than thirty (30) days after the end of the monthly cycle.

The Accounting Officer shall submit weekly financial reports, including the status of all investments, to the Deputy Executive Director of Finance and Administration, who shall in turn

report such matters to the Executive Director. The CMAP Executive Committee will receive a report on such matters at its regular meeting.

From time to time, the Deputy Executive Director of Finance and Administration may recommend to the CMAP Executive Committee policies, improvements, and changes that might be made to the investment program.

INDEMNIFICATION

The standard of prudent to be used by investment officials of CMAP shall be the “prudent person” standard which states:

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the possible income to be derived.

The above standard is established for professional responsibility and should be applied in the context of managing CMAP’s overall portfolio. Investment officers of CMAP acting in accordance with this investment policy should be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided that deviations from expectation are reported in a timely fashion, and appropriate action is taken to control adverse developments.

AMENDMENT

This Policy shall be reviewed from time to time and any changes shall be presented to the CMAP Executive Committee for approval.

SPECIAL CONDITIONS

From time to time CMAP may enter into grant agreements which preclude depositing funds in interest-bearing accounts. CMAP, therefore, could maintain at least one non-interest bearing bank account for such funds.



Chicago Metropolitan Agency for Planning

Agenda Item No. 8.0

233 South Wacker Drive
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MEMORANDUM

To: CMAP Board

From: CMAP Nominating Committee:
Lisa Laws-representing the City of Chicago
President William Rodeghier-representing suburban Cook County
Mayor Tom Weisner-representing the collar counties

Date: September 3, 2014

Re: Nominations – CMAP Officers

Having worked with a new process that was adopted in January 2013, and collaborating with staff to gauge interest in remaining on or becoming a member of the Executive Committee, the nominating committee submits the following names for consideration as officers and members of the Executive Committee of the Chicago Metropolitan Agency Planning (CMAP) Board:

Chair	Gerald Bennett, Mayor-Suburban Cook County
Vice Chair	Rita Athas-City of Chicago
Vice Chair	Elliott Hartstein-Collar Counties
At Large	Raul Raymundo-City of Chicago
At Large	Al Larson, Mayor-Suburban Cook County
At Large	Rae Rupp Srch- Collar Counties

The nominating committee believes the slate represents the desired geographical balance while providing a good mix of position and experience.

ACTION REQUESTED: Approval

###



MEMORANDUM

To: CMAP Board

From: CMAP Staff

Date: September 3, 2014

Re: GO TO 2040 Plan Update – Revised Draft Review

Over a year ago, staff began the process of updating the GO TO 2040 plan, as required by federal law. CMAP released a full draft plan update for a 50-day public comment period from June 13 to August 1, 2014. All comments received and revisions made to the draft plan update are summarized in the next memorandum and detailed in the Public Engagement Summary Appendix. Revisions have been made to the following documents, which are available for your download and review in PDF form at the links below.

- GO TO 2040 [plan update summary](#)
 - Appendix: [Major Capital Projects](#)
 - Appendix: [Financial Plan for Transportation](#)
 - Appendix: [Socioeconomic Forecast Update Overview](#)
 - Appendix: [Implementation Action Areas](#)
 - Appendix: [Indicator Methodology](#)
 - Appendix: [Transportation Conformity Analysis](#)
 - Appendix: [Travel Model Documentation](#)
 - Appendix: [Public Engagement Summary](#)

The Board is asked to provide all remaining input on the revised draft plan update at the September meeting. On October 3, the Transportation Committee will be asked to recommend MPO Policy Committee approval of the final plan. On October 8, the Regional Coordinating Committee will be asked to recommend Board approval of the final plan. Later that morning, staff will seek final approval of the plan update at the joint meeting of the Board and MPO Policy Committee.

ACTION REQUESTED: Discussion

###



Chicago Metropolitan Agency for Planning

233 South Wacker Drive
Suite 800
Chicago, Illinois 60606
312 454 0400
www.cmap.illinois.gov

MEMORANDUM

To: CMAP Board
From: CMAP Staff
Date: September 3, 2014
Re: GO TO 2040 Plan Update - Public Comment Period Summary

Background

As part of the federally mandated update to metropolitan Chicago's comprehensive regional plan, the public must be afforded an opportunity to provide input on the process and resulting, updated plan documents. Therefore, a public comment period was conducted by CMAP from June 13, 2014 through August 1, 2014. The comment period was designed to gather feedback from stakeholders and the general public on the draft GO TO 2040 plan update as well as the proposed Federal Fiscal Year (FFY) 2014-19 Transportation Improvement Program (TIP).

This memo will briefly describe the outreach methods employed and the resulting public participation, the comments received, and CMAP's responses to the public input. A more detailed summary of the public comment period, including tables of CMAP's responses to comments, can be found in the draft [Public Engagement Summary Appendix](#).

Outreach Process

Prior to the 50-day public comment period commencing on June 13, 2014, numerous outreach techniques were used to alert the public about the plan update and solicit their feedback. The philosophy behind this outreach effort was to engage CMAP's existing network, rather than forging an abundance of new partnerships (as was necessary leading up to GO TO 2040's adoption in 2010). Regional stakeholders and the broader public were engaged and encouraged to participate in the plan update process.

A variety of input methods were made available to the public, including:

- **Public meetings:** A series of public "open house" format meetings were geographically distributed around the Chicago region in order to provide all residents of the seven-county area with adequate and convenient opportunities to participate in the plan update process. A logical way to organize these meetings for maximum geographic coverage was to work with the subregional councils, which have strong networks to reach leaders and residents in their respective areas. It was determined by geography that a total of 10 public open house

meetings, in addition to one formal public hearing, would be held during this public comment period.

At these open house meetings, visual aids and posters were displayed, summarizing the policy recommendations and implementation activities of the four themes in GO TO 2040. Several hard copies of the draft plan update summary and supporting appendices were available for participants to read in more detail and take home. CMAP staff were also available to answer questions, and comment cards were provided for attendees to write and submit formal written comments during the meeting. Approximately 220 people attended these public meetings in total.

- **On-line comment form:** There was an on-line comment form available on the CMAP website, which included links to download and review all the relevant plan update materials. This input format facilitated participation from those people who were interested in the update process but were unable to attend one of the public meetings. Nearly 60 on-line comments were received, ranging from topics across the major themes of GO TO 2040.
- **Form letters and other comment types:** CMAP staff also accepted comments in the form of e-mails, hard copy letters, phone calls, and faxes. One distinct category of comments received was form letters – standardized, project-specific messages from individuals who were galvanized by the advocacy of a nonprofit organization about a given topic. Table 1 summarizes the organizations, issues, and number of form letters received.

Table 1. Form Letter Comments

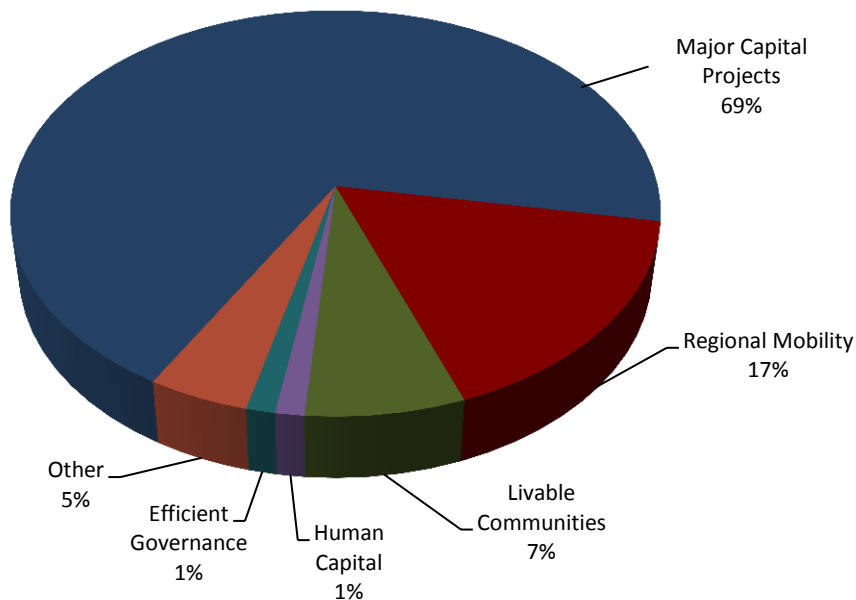
Organizational Membership	Issue / Project of Concern	Number of Standardized Comments
Environmental Law and Policy Center	Opposes the Illiana Expressway	221
Midwest High Speed Rail Association	Supports the CrossRail Chicago project	660
Sierra Club – Illinois Chapter	Opposes the Illiana Expressway	401

Summary of Comments

In total, over 1,400 comments were received during the public comment period, the majority of which were form letters (see Table 1). The approximately 150 non-standardized comments spanned submission formats, as well as levels of detail and analysis. They were submitted by a range of commenters – from private citizens to nonprofit organizations to various governmental entities – and comments were received from all across the region. Of all comments received, nearly one third were submitted from outside of the CMAP region, most of which were form letters. Excluding form letters and just examining the geographic origin of the 150 non-standardized comments, 60 percent originated in Cook County, followed by 18 percent submitted from Will County and 12 percent submitted from the remaining collar counties.

Many comments expressed an interest in principles already embedded into GO TO 2040, which reinforces the need for continued commitment to those issues. While comments were received across all four themes of GO TO 2040, the majority pertained to transportation-related issues. Figure 1 displays the distribution of comments by plan theme, with a separate category for comments about major capital projects. This chart excludes the more than 1,200 form letters in order to present a more balanced representation of the breadth of topics that were covered during the public comment period.

Figure 1. Comments by GO TO 2040 plan theme, excluding form letters



In total, the high volume of form letters focusing on two specific transportation projects shifted the overarching theme of public input toward a concern for major capital projects. Even excluding the form letters, this category of specific transportation projects – both on CMAP’s list of major capital projects as well as other roadway and transit projects – still comprised around two thirds (or, approximately 100 comments) of the input received. Generally, people commented on the transportation projects located near where they live or work, which have the potential to directly influence their quality of life and mobility options.

Responses to Input

The plan update continues the same priorities of GO TO 2040, and as such no major policy changes are recommended. The following describes the areas where clarification and further detail was called for by partners and stakeholders, or where the volume of comments warrants further discussion:

- **Discussion of Bus and Arterial Rapid Transit:** Discussion occurred during the development of the plan update about the best way to treat Bus Rapid Transit (BRT) and Arterial Rapid Transit (ART) projects in the update. The Regional Transportation Authority (RTA) offered guidance on this matter during the public comment period, suggesting text revisions that have since been made in the Plan Update Summary.

These changes aim to appropriately frame BRT and ART options in the context of improving the overall transit system's operations and fiscal health, echoing the RTA's Transit Strategic Plan.

- ***Support for CrossRail Chicago:*** Hundreds of form letters were submitted asking CMAP to prioritize the CrossRail Chicago project. Given its very early planning phase, this project will remain where it was listed in the draft Major Capital Projects Appendix. Language was added to the project description in the Major Capital Projects Appendix to encourage supporters to continue to study the project, identify funding sources, and identify a project implementer. As details are solidified in future years, this project can be reevaluated for consideration in the universe of major capital projects.
- ***Opposition to Illiana Expressway:*** The Illiana Expressway was amended into the plan by vote of the MPO Policy Committee in 2013 and is included on the fiscally constrained major capital projects list. It received significant debate during this plan update public comment period. The most common arguments enumerated against this project included concerns that the roadway would cause environmental degradation, loss of prime farmland, and a large financial burden on the taxpayers of Illinois. Additionally, many comments questioned the project's consistency with the principles of sustainable growth for the region at the core of GO TO 2040.

No major changes are intended for the GO TO 2040 plan during this update process, given the amount of consensus-building and research that informed the development of the original plan. There is a process that has been established to amend the major capital projects list between plan updates, and the outcomes of those processes are being preserved for this plan update. Text has been added to the Illiana Expressway project description in the Major Capital Projects Appendix to reflect the volume of comments received and the need to protect the region's open and green space during project implementation. It will be important to consider the environmental and local community impacts, as well as to protect the public interest in the Public Private Partnership funding structure, as much as possible.

- ***Implementation of Reasonably Expected Revenues:*** Several comments were submitted regarding the plan update's prioritization of advancing new sources of reasonably expected revenues to invest in our region's transportation system. While acknowledging the necessity of these new revenues, many asked questions about the potential time frame and political support needed to implement them, or wanted assurance that local and regional stakeholders would be involved in decision-making and implementation. CMAP understands the concerns about political feasibility and agrees that implementation of these revenues will need to be driven by a strong regional coalition of CMAP and its partners.

ACTION REQUESTED: Information and discussion

###