



# Chicago Metropolitan Agency for Planning

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## Chicago Metropolitan Agency for Planning (CMAP) CMAQ Project Selection Committee Minutes

Minutes – May 13, 2021

Via GoToMeeting

**Members Present:** Doug Ferguson (Chair, CMAP), Darwin Burkhart (IEPA), Mark Pitstick (RTA), Mayor Jeff Schielke (Council of Mayors), Chris Snyder (Counties), Jeff Sriver (CDOT)

**Staff Present:** Erin Aleman, Alison Case, Teri Dixon, Kama Dobbs, Jane Grover, Jaemi Jackson, Elliott Lewis, Jared Patton, Mary Weber

**Others Present:** Elaine Bottomley, Lenny Cannata, John Donovan, Earl Dunn, Mike Fricano, Tony Greep, Kendra Johnson, Noah Jones, Mike Klemens, Daniel Knickelbein, Matt Pasquini, Keith Privett, Troy Simpson, Kristian Skogsbakken, Brian Stepp, Sonali Tandon, David Tomzik

### 1.0 Call to Order

Mr. Ferguson called the meeting to order at 11:02 a.m.

### 2.0 Agenda Changes and Announcements

Mr. Ferguson informed the committee that, in accordance with Gov. Pritzker's Disaster Declaration on January 8, 2021, that it is not practical or prudent for the committee to meet in person at this time. To ensure transparency, CMAP staff will provide meeting materials one week in advance, a recording of the meeting will be posted to the CMAP website, and all votes will be taken via role call in compliance with the Open Meetings Act.

### 3.0 Approval of Minutes – May 13, 2021

A motion was made by Mayor Schielke, seconded by Mr. Pitstick, to approve the minutes of the May 13, 2021 meeting as presented. A roll call vote was conducted:

Aye Darwin Burkhart  
Aye Doug Ferguson  
Aye Mark Pitstick  
Aye Jeffery Schielke  
Aye Chris Schmidt  
Aye Chris Snyder

Aye Jeffrey Sriver

With all in favor, the motion carried.

#### **4.0 Program Monitoring**

##### **4.1 Project Programming Status Sheets**

Mr. Ferguson presented the program status sheets for active and deferred CMAQ and TAP-L funded projects.

##### **4.2 Programming Summary and Obligation Goal**

Mr. Ferguson presented the CMAQ programming summary and obligation goal for 2021. The region's cumulative CMAQ obligations are currently negative on the year due to corrections from past obligations and de-obligated funds.

Mr. Pitstick made comment on the deferred program suggesting for staff to make a recommendation to clean out old and inactive projects. Mr. Ferguson responded that staff would work to develop a process to remove inactive and older projects.

#### **5.0 Project Changes**

Mr. Lewis presented project change requests for four (4) projects which can be found in the project change request memo.

Mr. Ferguson noted the staff recommendation not to approve the Mount Prospect scope change. The items IDOT would like Mount Prospect to participate on are not CMAQ eligible as single entities. If the scope change was approved, they would not receive authorization from FHWA for CMAQ funds.

Mr. Pitsick commented to show his support for the CDOT wireless signal interconnects project and to ask if the Skokie multi-use path project could be used as an example for the next item on the agenda since it is requesting a substantial percentage cost increase. Mr. Ferguson said he would return to the Skokie project in agenda item six as requested.

Mr. Snyder asked for clarification if the Mount Prospect project was abandoning the bike route project from a CMAQ standpoint. Mr. Ferguson indicated that they were not abandoning it, but just moving forward with it on their own since they would be required to remove some parking along the route if they were to use federal funding.

Mr. Snyder followed up with a question on whether IDOT was requiring the Village of Mount Prospect to contribute funding for the railroad crossing that is planned. Mr. Ferguson stated that the only items IDOT is asking participation for are items CMAQ cannot cover. Mr. Ferguson also noted in response to a question from Mr. Snyder on whether the Mount Prospect Project could use CMAQ funding for the trail, that HSIP funds are already being used for the project and the comingling of federal funds is not recommended.

A motion was made by Mr. Pitstick, and seconded by Mr. Schmidt, to approve the project change requests. A roll call vote was conducted:

Aye Darwin Burkhart  
Aye Doug Ferguson  
Aye Mark Pitstick  
Aye Jeffery Schielke  
Aye Chris Schmidt  
Aye Chris Snyder  
Aye Jeffrey Sriver

With all in favor, the motion carried.

#### **6.0 Project Change Request Approval Procedures**

Mr. Ferguson outlined a revised staff recommendation based off discussion at the April 1, 2021 Committee meeting. The recommendation consists of retaining the initial proposal to align with existing TIP administrative modifications thresholds and lowering the cost change cap from \$1 million to \$500,000. The committee would be responsible to oversee any administrative cost changes made. Staff would track these administrative changes over the next year and present a review to the Committee of the new policy.

Mr. Ferguson addressed an earlier question from Mr. Pitstick regarding how the Skokie multi-use path project would be treated under the proposed procedure stating that with the project seeking a cost change of over \$500,000, it would need to go to the committee.

Mr. Pitsick made comment on his comfort with this procedure. However, he asked for clarification on the modifications threshold table using the Skokie multi-use path project as an example of the way to navigate it.

Mr. Schmidt inquired whether the percent change thresholds will ever be relevant due to the \$500,000 cost change cap. Mr. Ferguson, while mostly agreeing, pointed towards scenarios where the percent change thresholds will be relevant, just unlikely.

Mr. Schmidt followed up with a question on whether a project was entitled to one administrative cost change per project or per phase. Mr. Ferguson explained that it was by phase, and that it is a measure in place to prevent projects from requesting multiple cost changes.

A motion was made by Mr. Pitstick, and seconded by Mr. Schmidt, to approve the project change request approval procedures. A roll call vote was conducted:

Aye Darwin Burkhart  
Aye Doug Ferguson  
Aye Mark Pitstick  
Aye Jeffery Schielke  
Aye Chris Schmidt

Aye Chris Snyder  
     Aye Jeffrey Sriver

With all in favor, the motion carried.

**7.0 FY 2022-2026 Program Development – Selection Process Timeline**

Mr. Ferguson updated that the CMAP staff is still reviewing and scoring project applications and that committee members will be notified when results are posted.

**8.0 Public Comment**

There were no comments from the public.

**9.0 Next Meeting**

The next meeting is scheduled for Thursday, July 1, 2021 at 11:00 a.m.

**10.0 Other Business**

Mr. Pitstick requested that he present a CMAQ funded interagency signage program at the next meeting if time allows for consideration to continue on with the project at additional locations.

**11.0 Adjournment**

The meeting was adjourned at 11:33 a.m.

Respectfully submitted,  
Elliott Lewis