



## Chicago Metropolitan Agency for Planning (CMAP) Board

### Annotated Agenda

Wednesday, November 13, 2019

Cook County Conference Room  
233 S. Wacker Drive, Suite 800  
Chicago, Illinois

- 1.0 Call to Order and Introductions** 9:30 a.m.
- 2.0 Agenda Changes and Announcements**
- 3.0 Approval of Minutes—October 10, 2019**  
ACTION REQUESTED: Approval
- 4.0 Executive Director's Report**  
4.1 2020 Meeting Schedule  
4.2 Emerging Technology Task Force  
4.3 Other Announcements
- 5.0 Committee Reports**  
The chair of the Coordinating Committee will provide an update from the meeting held prior to the board meeting. A written summary of the working committees and the Council of Mayors Executive Committee will be distributed.  
ACTION REQUESTED: Information
- 6.0 Procurements and Contract Approvals**  
6.1 Purchase Information Technology Cloud Software and Services with Microsoft  
6.2 General Contractor Services for CMAP's New Office and Meeting Space with Power Construction  
6.3 Monee Comprehensive Plan with Ginkgo Planning & Design, Inc.  
6.4 Grade Crossing Feasibility Studies with Jacobs Engineering Group, Inc.  
6.5 Annual Commercial Data Renewal  
6.6 Accounting Staffing Services with GovHR USA  
6.7 Temporary and Project Based Accounting Services with Baker Tilly  
ACTION REQUESTED: Approval

## **7.0 CMAP Local Technical Assistance (LTA) Program/RTA Community Planning Program**

Staff will present a summary of applications received from the 2019 joint CMAP and RTA call for projects conducted from September 17, to October 18, 2019, report on the Fall Event series, and provide a general update on the program.

ACTION REQUESTED: Information

## **8.0 Climate resilience: Helping Communities Identify and Reduce Flooding Risk**

One recommendation in ON TO 2050 is to reduce flood risk to protect people and assets, particularly in the face of climate change. As part of this effort, CMAP developed a flood susceptibility index to better understand high risk areas and prioritize investments. CMAP and partners have begun using the index to integrate stormwater management solutions in a variety of projects, including LTA projects funded via Cook County's CDBG Disaster Recovery program. CMAP staff will give an overview of this work and potential next steps to reduce flooding risk.

ACTION REQUESTED: Information

## **9.0 State Legislative Update**

The first week of Veto Session took place October 28 through 30, 2019, with a second week scheduled for November 12 through 14, 2019. Staff will update the Board on relevant legislative activities related to on our 2019 State Legislative Framework and Agenda.

ACTION REQUESTED: Information

## **10.0 Other Business**

### **11.0 Next Meeting**

The Board will likely not meet in December, rather will meet next January 8, 2020.

### **12.0 Public Comment**

This is an opportunity for comments from members of the audience. The amount of time available to speak will be at the chair's discretion. It should be noted that the exact time for the public comment period will immediately follow the last item on the agenda.

### **13.0 Executive Session**

The Board will adjourn to an executive session to review minutes of prior Closed Session meetings under IOMA Section 3, 5 ILCS 120/2(c)(21).

### **14.0 Adjournment**

**Chicago Metropolitan Agency for Planning Board Members:**

\_\_\_ Gerald Bennett, Chair  
\_\_\_ Rita Athas  
\_\_\_ Frank Beal  
\_\_\_ Matt Brolley  
\_\_\_ Maurice Cox  
\_\_\_ Karen Darch

\_\_\_ Jim Healy  
\_\_\_ Mike Montgomery  
\_\_\_ John Noak  
\_\_\_ Nancy Rotering  
\_\_\_ Rick Reinbold  
\_\_\_ Carolyn Schofield

\_\_\_ Anne Sheahan  
\_\_\_ Matthew Walsh  
\_\_\_ Diane Williams  
  
\_\_\_ Leanne Redden





# Chicago Metropolitan Agency for Planning

Agenda Item No. 3.0

233 South Wacker Drive  
Suite 800  
Chicago, Illinois 60606

312 454 0400  
[www.cmap.illinois.gov](http://www.cmap.illinois.gov)

## Joint Meeting Chicago Metropolitan Agency for Planning (CMAP) and MPO Policy Committee DRAFT Minutes October 10, 2019

Offices of the Chicago Metropolitan Agency for Planning (CMAP)  
Cook County Conference Room  
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

### CMAP Board Members Present:

Gerald Bennett, CMAP Board Chair-representing southwest Cook  
Rita Athas-representing the City of Chicago, Frank Beal-representing  
the City of Chicago, Karen Darch-representing northwest Cook County,  
Mike Montgomery-representing the City of Chicago, John Noak-  
representing Will County, Rick Reinbold-representing south suburban  
Cook County, Nancy Rotering-representing Lake County, Carolyn  
Schofield-representing McHenry County, Anne Sheahan-representing  
the City of Chicago, Matthew Walsh-representing west Cook County,  
and Diane Williams-representing Cook County.

### MPO Policy Committee Members Present:

Acting Secretary Omer Osman-MPO Policy Committee Chair, Kevin  
Carrier-representing Lake County, Lynette Ciavarella-representing  
Metra, Michael Connelley-representing the CTA, Dan Cronin-  
representing DuPage County, Rocky Donahue-representing PACE,  
Scott Hennings-representing McHenry County, Jennifer "Sis" Killen-  
representing Cook County, Chris Lauzen-representing Kane County,  
Kevin O'Malley-representing CDOT, Nick Palmer-representing Will  
County, Leanne Redden-representing the RTA and a non-voting  
member of the CMAP Board, Jeffery Schielke-representing the Council  
of Mayors, Rocco Zucchero-representing Illinois State Toll Highway  
Authority, and non-voting Policy Committee members Arlene Kocher-  
representing FHWA, Tony Greep-FTA, and Erik Varela-representing  
Class I Railroads.

### Members Absent:

CMAP Board Members Matt Brolley-representing Kane/Kendall  
Counties, Maurice Cox-representing the City of Chicago, and James  
Healy-representing DuPage County; MPO Policy Member representing  
Kendall County.

### Staff Present:

Erin Aleman, Amy McEwan, Angela Manning-Hardimon, Kathy Lane,  
Stephane Phifer, Jesse Elam, Gordon Smith, Kama Dobbs, Doug

Ferguson, Russell Pietrowiak, Lindsay Hollander, Tina Smith, Jeff Schnobrich, Stephanie Levine, and Sherry Kane.

**Others Present:** Garland Armstrong-Access Living, Maximilian Biran-UIC CUPPA, Elaine Bottomley-WCGL, Jack Cruikshank-WCGL, Emily Daucher-McHenry County Conference, John Donovan-FHWA, Jackie Forbes-Kane/Kendall Council, Marie Hansen-Barrington, Randall Jessen-Village of Plainfield, Kendra Johnson-NWMC, Aimee Lee-Illinois Tollway Emily Karry-Lake County, Mike Klemens-Kane/Kendall Council, Josh Klingenstein-NWMC, Daniel Knickelbein-DMMC, Jon-Paul Kohler-FHWA, Jill Leary-RTA. Elliott Lewis-UIC CUPPA, John Loper-DuPage County, Kelsey Passi-Southwest Conference, Ryan Peterson-Kane/Kendall Council, Tony Quigley-IDOT, Thomas Rickert-Kane/Kendall Council, David Seglin-CDOT, Troy Simpson-Kane/Kendall Council, Dave Snyder-FHWA, and Lillian Yan-HNTB.

### **1.0 Call to Order and Introductions**

CMAP Board Chair Mayor Bennett called the meeting to order at approximately 9:33 a.m., announced the meeting would be live-streamed, and asked Board and MPO Policy Committee members introduce themselves.

### **2.0 Agenda Changes and Announcements**

CMAP Board Chair Mayor Bennett announced Maurice Cox, Chicago's new Planning Commissioner had been appointed to the CMAP Board (representing the City of Chicago), and welcomed Nancy Rotering, Mayor of Highland Park (representing Lake County).

### **3.0 Approval of CMAP Board Meeting Minutes**

A motion to approve the minutes of the CMAP Board meeting of September 11, 2019, as presented made by President Rick Reinbold was seconded by Mayor John Noak, and with all in favor, carried.

### **4.0 Approval of MPO Policy Committee Meeting Minutes**

A motion to approve the minutes of the MPO Policy Committee meeting of June 13, 2019, as presented made by Mayor Jeffery Schielke was seconded by Leanne Redden, and with all in favor, carried.

### **5.0 Agency Reports**

#### **5.1 Executive Director's Report**

CMAP Executive Director Erin Aleman reported the Local Technical Assistance (LTA) program update was included in the meeting materials; introduced CMAP's new Chief of Staff Amy McEwan; recapped recent speaking events; thanked staff as well as members of the board who attended CMAP's fall events series and symposium; and thanked the staff and partners involved in the CMAQ, TAP, and STP program evaluation, which made for a truly regional effort.

#### **5.2 CMAP Board Report**

On behalf of the CMAP Board, Leanne Redden reported the Board met September 11. Agenda items included a presentation on the Spring Legislative session and Capital Bill

analysis, Rebuild Illinois, and CMAP's embedded staff planner (ESP) program underway in Sauk Village and Calumet Park

### 5.3 Council of Mayors Report

On behalf of the Council of Mayors Executive Committee, Mayor Jeffrey Schielke reported the committee met in August; staff gave a briefing on both the proposed STP-Shared Fund program, the proposed Congestion Mitigation and Air Quality (CMAQ) improvement program, and locally programmed Transportation Alternatives Program (TAP-L); discussed the project selection methodology and process for developing the Shared Fund program; updates were given on the current STP expenditures as well as upcoming IDOT lettings and other activities; research on the impacts of growing e-commerce on transportation, land use, fiscal condition, and the environment were presented; an overview of population growth and decline. The Council is scheduled to meet next on October 29.

### 6.0 Election of MPO Policy Committee Vice Chair

Nominating Committee Chair Kevin O'Malley reported the nominating committee unanimously recommended that John Yonan, Superintendent-Cook County Department of Transportation and Highways be reappointed to the position of Vice Chair of the MPO Policy Committee for calendar year 2020. A motion by Mayor Jeffery Schielke was seconded by Kevin O'Malley to approve the recommendation of the nominating committee. All in favor, the motion carried.

### 7.0 ON TO 2050 Update Subcommittee Report

A subcommittee of the CMAP Board and MPO Policy Committee members was named to discuss the timing of the update to the long-range plan. On behalf of the subcommittee Leanne Redden reported the subcommittee ultimately agreed to keep ON TO 2050 update timeline as planned.

### 8.0 Approval of the ON TO 2050 Comprehensive Regional Plan, the ON TO 2050/FFY 2019-2024 TIP Conformity Analysis, and the FFY 2019-2024 Transportation Improvement Program (TIP)

CMAP staff Russell Pietrowiak reported the semi-annual ON TO 2050 TIP Conformity Analysis and TIP amendment 19-09, along with a supplemental memo were being presented for approval. The supplemental memo included an adjustment to modeling information that resulted in a slight increase in emission levels reported (about 1%). This information was not available during the public comment period, but was discussed at the Tier II consultation meeting with federal, state, and local partners. It was recommended CMAP proceed with presenting the ON TO 2050 TIP Conformity Analysis and TIP amendment 19-09, for approval. The region is still able to demonstrate conformity, as modeled emissions estimates are below the Motor Vehicle Emission Budget (MVEB).

On behalf of the MPO Policy Committee, a motion by Mayor Jeffery Schielke was seconded by Leanne Redden to approve the ON TO 2050/TIP Conformity Analysis and TIP Amendments that included the supplemental information presented. All in favor, the motion carried.

On behalf of the CMAP Board, a motion by Carolyn Schofield was seconded by Mayor John Noak to approve the ON TO 2050/TIP Conformity Analysis and TIP Amendments, also including the supplemental information presented. All in favor, the motion carried.

#### **9.0 FFY 2020-24 Congestion Mitigation and Air Quality Improvement (CMAQ) Program and FFY 2020-22 Transportation Alternatives Program (TAP-L)**

CMAP staff Doug Ferguson reported the CMAQ program consisted of 45 projects totaling \$264.4 million, and the TAP-L program consisted of 7 projects totaling \$13.5 million. The programs covered a variety of project types, and were selected through performance-based methodology, primarily on the cost effectiveness of the emission benefits and on the ability to help complete the Regional Greenways and Trails Plan. The programs, recommended for approval by the Transportation Committee were incorporated into TIP Amendment 20-21.3 (CMAQ) and 20-21.2 (TAP-L).

On behalf of the CMAP Board, a motion by Frank Beal was seconded by Diane Williams to approve the FFY2020-24 Congestion Mitigation and Air Quality Improvement (CMAQ) Program and FFY 2020-22 Transportation Alternatives Program (TAP-L) as presented. All in favor, the motion carried.

On behalf of the MPO Policy Committee, a motion by Mayor Jeffery Schielke was seconded by Nick Palmer to approve the FFY2020-24 Congestion Mitigation and Air Quality Improvement (CMAQ) Program and FFY 2020-22 Transportation Alternatives Program (TAP-L) as presented. All in favor, the motion carried.

#### **10.0 FFY2020-24 Surface Transportation Program (STP) Shared Fund Program**

CMAP staff Kama Dobbs reported that the Transportation Committee had approved the STP Shared Fund Program and TIP Amendment 20-21.1 that included 17 projects. The program of projects is the result of applying a performance-based methodology to evaluate the 71 applications for their readiness for implementation, transportation impact, and sponsors' ability to advance ON TO 2050. In addition to the 17 projects recommended for full funding, projects that met all eligibility criteria will be included in a contingency program. The program recommended for approval by the Transportation Committee was incorporated into TIP Amendment 20-21.1.

On behalf of the CMAP Board, a motion by Mayor Karen Darch was seconded by President Rick Reinbold to approve the FFY2020-24 Surface Transportation Program (STP) Shared Fund Program. All in favor, the motion carried.

On behalf of the MPO Policy Committee, a motion by Mayor Jeffery Schielke was seconded by Leanne Redden to approve the FFY2020-24 Surface Transportation Program (STP) Shared Fund Program. All in favor, the motion carried.

#### **11.0 Implementing the Transportation Components of the 2019 Capital Bill**

CMAP staff Lindsay Hollander presented a nanalysis of the transportation elements of Rebuild Illinois that included sources of transportation revenue, uses of new transportation revenues, implementing ON TO 2050, and a new tool, deconstructing Rebuild Illinois appropriations.



Both MPO Policy Committee Chair, Secretary Omer Osman and Executive Director of the RTA Leanne Redden reported updates on the implementation of Rebuild Illinois on roads and bridges and transit.

## **12.0 Federal Update**

CMAP staff Jeff Schnobrich reported on surface transportation reauthorization, the FAST Act rescissions, budget and appropriations for FY 20, and recent discretionary grants for regional projects including a CRISI grant for the Dolton interlocking project and an intercity rail grant for a Metra-owned bridge.

## **13.0 Agency Programs Marketing and Design Update**

CMAP staff Tina Smith recapped a number of events and materials executed or developed since ON TO 2050 was adopted last year that include the Small Plans-Big Ideas forum series, a calendar highlighting implementation activities in the first year since ON TO 2050 was adopted, and marketing and branding materials created to make our work more accessible and to attract new audiences. The design will be rolled out over the next 3-4 months.

## **14.0 Innovation Roundtable**

- 14.1 To promote the strategies that support the development of walkable communities, CMAP recently released the region's first comprehensive inventory of sidewalks across the seven-county region. CMAP staff Stephanie Levine shared initial analysis of sidewalk coverage across the region, exploring geographic spread of coverage as well as coverage within one half mile of Metra and CTA rail stations. The dataset is available for download on CMAP's Data Hub and can be explored as an interactive map on the CMAP website.
- 14.2 Illinois State Toll Highway Authority staff Aimee Lee provided a brief status of its Connected Vehicle Pilot, a small-scale low-cost pilot located along I-90 Jane Addams. The goals of the pilot include assessing the state of the industry, understanding what's involved with device installation and data integration as well as developing proofs of concepts for future applications. Next steps of the pilot include assessing the market penetration of connected vehicles along other parts of the Tollway system and developing applications that may allow the Tollway to be more proactive and efficient with operations and maintenance.

## **15.0 Other Business**

There was no other business before the joint meeting of the CMAP Board and the MPO Policy Committee.

## **16.0 Public Comment**

There were no comments from the public.

## **17.0 Next Meeting**

The CMAP Board meets next on November 13, 2019; the MPO Policy Committee is scheduled to meet next on January 9, 2020.

## **18.0 Adjournment**

At approximately 11:19 a.m., a motion to adjourn by Mayor John Noak, seconded by Carolyn Schofield, and with all in favor, carried.

Respectfully submitted,

CMAP staff

11-04-2019  
/stk



# Chicago Metropolitan Agency for Planning

## Agenda Item No. 4.2

233 South Wacker Drive  
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Chicago, Illinois 60606

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## Chicago Metropolitan Agency for Planning (CMAP) 2020 Meeting Schedule

**Cook County Conference Room  
233 S. Wacker Drive, Suite 800  
Chicago, Illinois**

The CMAP Board is scheduled to meet the second Wednesday of every month at 9:30 a.m., at the CMAP offices. The following are the dates for 2020:

January 8  
February 12  
March 11  
April 8  
May 13  
June 10  
July 8  
August 12  
September 9  
October 14 (Joint Meeting w/MPO Policy Committee)  
November 18 \*  
December 9

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\*2<sup>nd</sup> Wednesday in November is a Federal Holiday.  
Meeting is scheduled for 3<sup>rd</sup> Wednesday.





# Chicago Metropolitan Agency for Planning

## Agenda Item No. 8.0

233 South Wacker Drive  
Suite 800  
Chicago, Illinois 60606

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## MEMORANDUM

**To:** CMAP Board

**From:** CMAP Staff

**Date:** November 6, 2019

**Re:** CMAP Local Technical Assistance (LTA) Program and Joint Call for Projects Update

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The 2019/2020 Local Technical Assistance Program Call for Projects closed on October 18, 2019. In conjunction with the RTA's Community Planning Program Call for Projects, 81 applications were submitted from 70 different applicants. Staff is currently evaluating all applications and is expected to make selections for the FY20 project group by spring 2020. All applications received can be found on the website and a summary of the applications received and the timeline for next steps is attached.

The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance program, including those receiving staff assistance and consultant assistance. To date, 224 local projects have been initiated. Of these, 205 projects have been completed, and the remainder are under development. FY20 projects are being initiated, and will appear in the update over the next few months as they progress. Further detail on project status can be found in the attached project status table.

As mentioned at the last Board meeting, staff anticipates revamping the format of these updates to provide greater detail and to be more accessible to the public online.

**ACTION REQUESTED:** Information

## Summary of Local Technical Assistance and Community Planning Applications October 29, 2019

### Background

CMAP established the **Local Technical Assistance** program to direct resources to communities to pursue planning work that helps to implement GO TO 2040 and now **ON TO 2050**. In conjunction with the RTA's Community Planning program, the agencies opened a call for projects on September 17, 2019. This year, applicants were able to apply to both programs through a single online application. This agency coordination allows both agencies to offer planning and plan implementation assistance to an expanded base of eligible applicants, and align all efforts with CMAP's **ON TO 2050** priorities, and/or **Invest in Transit**, the 2018-2023 Regional Transit Strategic Plan, and provide technical assistance in a coordinated manner to the entire region. Applications were due on October 18, 2019 and as a result of the call for Projects 81 applications were received from 70 different applicants.

### Call for Projects timeline

September 17, 2019	Call for Projects opened
September 19, 2019	Application information webinar
October 18, 2019	Call for Projects closed
October 2019	CMAP creates study area maps for each application
October – December 2019	CMAP staff internally evaluates all applications and may contact applicants for additional information
October – December 2019	Feedback is accepted from all external partners and committees
Spring 2020	CMAP Board is presented with the selected program of projects for consideration
July 2020 – June 2023	Anticipated project timeframe for approved projects

### Project evaluation and selection criteria

The CMAP and RTA planning assistance programs encourage applicants to undertake a balanced, coordinated, and integrated approach to land use and transportation planning benefiting local communities. Applicants were encouraged to study the **ON TO 2050** priorities as well as the RTA's **Invest in Transit** goals when drafting their application to ensure that the proposed project addresses our region's planning priorities.

Both agencies have common priorities, including projects which:

- Support development of compact, walkable communities
- Match regional and local housing supply with the diversity of housing that serves the needs of the community
- Advocate for and develop policies that strengthen communities
- Incorporate market and fiscal feasibility into planning and development processes
- Encourage multijurisdictional partnerships and study areas
- Strengthen and make transit more competitive
- Target disinvested and economically disconnected areas
- Leverage the transportation network to promote inclusive growth

### Application Breakdown by County

Below is a breakdown of applications by County. Some project application study areas fall in multiple counties, therefore the list below counts some applications multiple times. Please see the map below for approximate locations of all applications received.

County	Number of Applications
Suburban Cook	35
Chicago	16
DuPage	7
Kane	7
Kendall	1
Lake	6
McHenry	3
Will	7
Regional	3

### Application Breakdown by Project Type

Below is a breakdown of applications by general project type. Project/Plan type is based on the initial review of the application – the type of project or plan may change throughout the course of the evaluation process. Please note that those applications with a major transit component are also being evaluated by the RTA, but CMAP may consider any of the 81 applications based on RTA’s initial evaluation.

Project/Plan Type	Number of Applications
Comprehensive Planning	13
Corridor Planning	8
Implementation Assistance	2
Subarea Planning	5
TOD Planning	5
Zoning (Comprehensive)	4
Zoning (Limited)	1
Transit Improvement Planning	1
Multimodal Transportation Planning	9
Parking	1
Sustainability, Climate Action, or Climate	9
Developer Guidance	2
Economic Development Planning	2
Coordination and Engagement Assistance	2
Housing and Livability	3
Open Space Access Planning	1
Freight and Transportation	3
GIS/Data Assistance	1
Other	9

## Application List

Following is a list of applications by applicant and general project type. All applications can be found on the CMAP [website](#) under the heading “2019 Applications Received” or individually by clicking on the links below.

Applicant	Project Type
<a href="#">Active Transportation Alliance</a>	Active Mobility Plan
<a href="#">Barrington Area Council of Governments</a>	Regional Stormwater Plan
<a href="#">City of Aurora</a>	Active Mobility Plan (River)
<a href="#">City of Berwyn</a>	Implementation Plan
<a href="#">City of Berwyn</a>	Water Management Plan
<a href="#">City of Chicago - 1st Ward - Alderman Daniel La Spata</a>	TOD Plan
<a href="#">City of Chicago - 25th Ward - Alderman Byron Sigcho Lopez</a>	Parking and Traffic Study
<a href="#">City of Chicago - 45th Ward - James M Gardiner</a>	Corridor Plan (Milwaukee Ave)
<a href="#">City of Chicago - 45th Ward - James M Gardiner</a>	Corridor Plan (Northwest Highway)
<a href="#">City of Chicago - 45th Ward - James M Gardiner</a>	Subarea Plan
<a href="#">City of Chicago - Avondale Neighborhood Association</a>	Neighborhood Plan
<a href="#">City of Chicago - Beverly Area Planning Association</a>	Neighborhood Plan
<a href="#">City of Chicago - Chicago Department of Transportation</a>	Livable Streets Implementation Plan
<a href="#">City of Chicago - Chicago Transit Authority (CTA)</a>	Transit Improvement Plan
<a href="#">City of Chicago - Far South Community Development Corporation</a>	Subarea Plan
<a href="#">City of Chicago - Garfield Park Community Council</a>	Housing Plan
<a href="#">City of Chicago - Hegewisch Business Association</a>	Neighborhood Plan
<a href="#">City of Chicago - Kids First Chicago</a>	Transportation Plan
<a href="#">City of Chicago - Planning Division of the Department of Planning and Development</a>	Civic Coordination
<a href="#">City of Chicago - Roseland - Great Lakes Development Consulting &amp; Construction Management, Inc.</a>	Economic Development Plan
<a href="#">City of Chicago - Roseland Heights Community Association</a>	TOD Plan
<a href="#">City of Country Club Hills</a>	Comprehensive Plan Update
<a href="#">City of Elgin - Elgin Development Group</a>	Economic Development Plan
<a href="#">City of Evanston</a>	Community Engagement Plan
<a href="#">City of Harvey</a>	TOD Plan Update
<a href="#">City of Hickory Hills</a>	Comprehensive Plan
<a href="#">City of McHenry</a>	Comprehensive Plan Update
<a href="#">City of Palos Heights</a>	GIS Assistance
<a href="#">City of St. Charles</a>	Bike/Ped Plan
<a href="#">City of Waukegan</a>	Unified Development Ordinance
<a href="#">City of Wilmington</a>	Sidewalk Improvement Plan?
<a href="#">City of Woodstock</a>	Livable Communities Plan
<a href="#">Cook County Bureau of Economic Development</a>	Comprehensive Plan Update
<a href="#">DuPage County Division of Transportation</a>	Mobility Plan
<a href="#">Kane County - Making Kane County Fit for Kids</a>	Active Mobility Plan Update
<a href="#">Metropolitan Mayors Caucus</a>	Metra Station Parking Plan (EV and solar)
<a href="#">Metropolitan Water Reclamation District of Greater Chicago</a>	Stormwater Master Plan



<b>Applicant</b>	<b>Project Type</b>
Park District of Highland Park	Park Access Plan
River Oaks Community Education and Development Corporation	Athletic Facility Feasibility Plan
South Suburban Mayors and Managers Association	Truck Counts
United City of Yorkville	Industrial Development Feasibility Study
Village of Brookfield	Corridor Plan (Odgen Avenue)
Village of Burr Ridge	Water Supply Resilience Plan
Village of Calumet Park	Developer Panel (TOD area)
Village of Dolton	Comprehensive Plan and Zoning Update
Village of Dolton	Subarea Plan
Village of East Dundee	Corridor Plan
Village of Elburn	TOD Plan
Village of Elburn	Zoning Update
Village of Flossmoor	Local Road Safety Plan
Village of Flossmoor	Subarea Plan
Village of Glen Ellyn	Zoning Update
Village of Glenview	Bike/Ped Plan
Village of Hanover Park	TOD Zoning Update
Village of La Grange	Comprehensive Plan Update
Village of Lake Zurich	Zoning Update
Village of Lansing	Multimodal Transportation Plan
Village of Libertyville	Developer Panel
Village of Lombard	Corridor Plan
Village of Midlothian	Stormwater Management Fee
Village of Mokena	Comprehensive Plan Update
Village of Morton Grove	Comprehensive Plan Update
Village of Niles	Corridor Plan (Lehigh Ave)
Village of Niles	Green Fleet Management Plan
Village of Niles	Corridor Plan (Oakton St)
Village of Niles	Stormwater Credit Program
Village of Niles	Green Infrastructure Master Plan
Village of Phoenix	Corridor Plan
Village of Plainfield	Subarea Plan
Village of Richton Park	Sustainability Master Plan
Village of Robbins	Stormwater Management Plan
Village of Shorewood	Impact Fee Assessment
Village of Shorewood	Comprehensive Plan Update
Village of Sugar Grove	Comprehensive Plan Update
Village of Tower Lakes	Infrastructure Plan
Village of University Park	TOD Plan
Village of Villa Park	Comprehensive Plan Update
Village of Willow Springs	Comprehensive Plan Update
Village of Wilmette	Comprehensive Plan Update
Village of Worth	Bike/Ped Plan
Will County	Implementation Assistance

## CMAP LTA Projects Currently Underway November 6, 2019

No.	Project	Applicant	CMAP lead	Timeline	Assistance type	Status and notes
700	Algonquin-Cary subarea plan ( <a href="#">see website</a> )	Villages of Algonquin and Cary	Kate Evasic	Mar. 2018 – Dec. 2019	Staff assistance	Staff conducted outreach at community events and drafted and revised the key recommendations memo based on feedback from the Villages and steering committee. The consultant finalized the market analysis report.
702	Beach Park Northern Lakeshore Trail Connectivity Plan	Village of Beach Park	John O'Neal	Dec. 2018 – Mar. 2021	Consultant assistance	Conducted stakeholder interviews, launched online interactive map, carried out ongoing outreach and engagement activities, and prepared ECR. Public workshop held in Sept. Initial draft of Complete Streets model policy prepared.
703	Beecher comprehensive plan ( <a href="#">see website</a> )	Village of Beecher	Ricardo Lopez	Jan. 2018 – June 2019	Consultant assistance	A public hearing was held on September 26 to present the Draft Comprehensive Plan. The Village Board adopted the Beecher Comprehensive Plan on October 15. This project is complete.
705	Calumet Park comprehensive plan	Village of Calumet Park	Patrick Day	Sept. 2018 – Feb. 2020	Consultant Assistance	Public visioning workshop was held on October 9. Phase I and II public outreach and community visioning events were completed by consultant in Q1, assisted by Staff.
706	Carol Stream zoning, sign, and subdivision regulations	Village of Carol Stream	Jake Seid	May 2018 – May 2021	Consultant assistance	Houseal Lavigne Associates completed work on district specific standards.
707	Channahon comprehensive plan ( <a href="#">see website</a> )	Village of Channahon	Heidy Persaud	Mar. 2018 – Sept. 2019	Consultant assistance	CMAP and Channahon reviewed and provided comments on the draft plan.
709	<a href="#">Chinatown Parking Study</a> ( <a href="#">see website</a> )	The Coalition for a Better Chinese American Community	Lindsay Bayley	Feb. 2018 – Sept 2019	Staff assistance	Staff is currently drafting the Parking Management Plan. A draft should be ready for stakeholders and steering committee members to review in November.
711	DuPage County Corridor Study ( <a href="#">see website</a> )	DuPage County	Lindsay Bayley	Jan. 2018 – Sept 2019	Consultant assistance	Staff is reviewing the draft Recommendations Memo, which will be sent to the Steering Committee and stakeholders in early November.

No.	Project	Applicant	CMAP lead	Timeline	Assistance type	Status and notes
712	Far South CDC Existing Conditions and Market Analysis	Far South Community Development Corporation	Katanya Raby	Apr. 2018 – Sept 2019	Staff assistance	Draft existing conditions report is complete; currently being laid out in InDesign by CMAP staff.
713	<a href="#">Forest Preserve District of Cook County, Des Plaines River Trail, South Extension Planning Study (see website)</a>	Forest Preserve District of Cook County	John O'Neal	May 2018 – Oct. 2019	Staff assistance	Continued collection of public input through online survey and interactive mapping tool. Key Recommendations Memo has been prepared, and the Draft Study Report prepared.
715	Illinois International Port District Master Plan ( <a href="#">see website</a> )	Illinois International Port District	Elizabeth Scott	Apr. 2018 – May 2019	Staff assistance	Outreach and existing conditions work is underway.
717	<a href="#">Justice I&amp;M Canal Trail Extension Feasibility Study (see website)</a>	Village of Justice	John O'Neal	Jan. 2018 – Sept. 2019	Consultant assistance	Open House was held to present draft report, and comments were refined/inorporated and finalized in the draft corridor report.
719	<a href="#">Kane County / Mill Creek watershed-based plan (see website)</a>	Kane County	Holly Hudson	Oct. 2017 – Oct. 2019	Staff assistance	Steering Committee meeting was held Aug. 27. Final plan completed and transmitted to Illinois EPA for review on Sept. 30.
720	Matteson streetscape improvement plan ( <a href="#">see website</a> )	Village of Matteson	Ricardo Lopez	Mar. 2019 – Feb. 2020	Consultant assistance	Draft ECR is complete. Steering committee and public workshop took place in September 2019.
723	McHenry County Council of Governments Shared Services Study ( <a href="#">see website</a> )	McHenry County Council of Governments	Brian Daly	May 2018 – June 2020	Staff assistance	The project team is scheduling workshops with staff and officials from McHenry County government districts this fall. The project advisory committee met on September 13th to discuss preliminary findings and plan the upcoming workshops.
724	<a href="#">McKinley Park Development Council neighborhood plan (see website)</a>	McKinley Park Development Council	Ricardo Lopez	Feb. 2018 – Dec. 2019	Staff assistance	Continued interviews and research on best practices and collecting data and information from local governments. Continued outreach to special districts to build buy-in. Worked with advisory committee to plan a series of focus group workshops with staff.
725	Montgomery Zoning and Subdivision Ordinance ( <a href="#">see website</a> )	Village of Montgomery	Jake Seid	Sep. 2018 – Sep. 2021	Staff assistance	CMAP staff sent the Village Module 1 of 3, covering UDO administration.

No.	Project	Applicant	CMAP lead	Timeline	Assistance type	Status and notes
726	North Avenue corridor plan ( <a href="#">see website</a> )	The North Avenue District	Cindy Cambray	Jan. 2018 – June 2020	Staff assistance	Drafting final plan and working with CDOT to incorporate the findings from their traffic safety and mobility study.
727	Northwest Municipal Conference multimodal transportation plan ( <a href="#">see website</a> )	Northwest Municipal Conference	Lindsay Bayley	Sept. 2018 – Feb. 2020	Consultant assistance	The existing conditions report has been posted to the project website and the consultant is developing concept designs for improved crossings at two locations, incorporating more information from Metra for station access, and making plans for public engagement.
730	Robbins stormwater, TOD, and industrial area plan	Village of Robbins	Dominick Argumedo	Jan. 2018 – Dec 2019	Staff assistance	Completed Recommendations Memo and forwarded to Village for review. Discussed recommendations with Village Administration and proceeding on writing draft plan.
733	South Suburban Mayors and Managers Association Pilot Embedded Staff Planner Program	SSMMA	Patrick Day	Mar. 2019 – Mar. 2021	Staff assistance	CMAP staff continues working in the Villages of Calumet Park and Sauk Village.
734	Summit zoning ordinance update	Village of Summit	Jake Seid	Nov. 2018 – Jan. 2020	Consultant assistance	Duncan Associates continued work on drafting the Zoning Ordinance.
814	Monee comprehensive plan update	Village of Monee	Nora Beck	Aug. 2019 – June 2021	Consultant assistance	Worked with the Village of Monee to draft and release a Request for Proposals for a consultant to manage the comprehensive plan.
817	Will County comprehensive freight transportation and land use plan	Will County	Stephen Ostrander	Aug. 2019 – Mar. 2022	Consultant assistance	Consultant team (led by Civiltech) selected. Work began, on schedule, in September.

ACTION REQUESTED: Information

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**MEMORANDUM**

**To:** CMAP Board

**From:** Angela Manning-Hardimon  
Deputy Executive Director, Finance and Administration

**Date:** November 6, 2019

**Re:** Contract Approval to Purchase Information Technology Cloud  
Software and Services with Microsoft

For FY20, CMAP Information Technology (IT) would like to procure a new cloud hosting solution through Microsoft Azure for CMAP’s disaster recovery and business continuity site (DR/BC). Microsoft Azure will replace CMAP’s old DR/BC site, which was hosted in a datacenter located in Phoenix, Arizona using a company called Phoenix Internet.

Microsoft Azure will allow CMAP to host servers and data in the Cloud, which is then replicated to multiple data centers across the United States instead of one centralized location for greater redundancy. CMAP will also be able to save costs by eliminating the need to purchase new DR/BC equipment and travel costs associated with hosting a remote data center. This procurement is estimated to save the Agency \$34,083.60 a year.

The State of Illinois Master Contract CMS6945110 will be used for this procurement. The contract is based on a competitive-bid process and has been awarded to the vendor CDWG. CMAP already purchases its annual Microsoft renewal for licenses and software through CDWG.

Equipment	Total Estimated Cost	Type of Procurement
<b>Software/Licensing</b>		
Microsoft Azure Cloud services	\$60,000	State of Illinois Master Contract CMS6945110
<b>Total Estimated Cost</b>	\$60,000	

It is recommended that the Board approve the purchase of the above listed software, licensing, and support for a total cost not to exceed \$60,000. Cooperative Purchasing with Other Governmental Agencies procurement is permitted with adequate justification in accordance

with the CMAP Procurement Policy adopted on April 7, 2007. Funds have been budgeted and approved in the FY 2020 UWP Operating Budget.

ACTION REQUESTED: Approval



## MEMORANDUM

**To:** CMAP Board

**From:** Angela Manning-Hardimon  
Deputy Executive Director, Finance and Administration

**Date:** November 6, 2019

**Re:** Contract Approval for General Contractor Services for CMAP's new  
Office and Meeting Space with Power Construction

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CMAP requested proposals from qualified general contractors ("GC") to work with CMAP, its project management firm, Cresa, and its architectural firm, Wright Heerema, to construct an approximate 47,000 square-foot office and meeting space. The office and meeting space will be located on the 4th and 5th floors of the "Old Post Office", 433 W Van Buren, Chicago, IL 60607.

### Review Process

A Request for Proposals (RFP) was sent to potential contractors and posted to the CMAP website on August 13, 2019. Staff held a non-mandatory pre-bid information session and walk-through on August 21, 2019. On September 3, 2019, CMAP received proposals from seven General Contractors: BIG Construction, DW Hammer, ICG, Leopardo, Power Construction, Redmond Construction and Reed Construction.

Proposals were reviewed by CMAP staff, staff from CMAP's project management consultant, Cresa and CMAP's architectural firm, Wright Heerema. The criteria for selection included the following:

1. The demonstrated record of experience of the firm in providing the professional services identified in this scope of work.
2. Quality of Proposal as reflected in the Project Approach. Candidate has affirmed each of the Owner's requirements for this project and demonstrates a clear understanding of the Owner's needs and clear direction toward completing the scope of work. Candidate has provided a project approach appropriate for the project considering the scope, budget, schedule, as well as site considerations.
3. Prior experience with similar projects.
4. Value Engineering. Provided a clear philosophy and methodology for mitigating risk during both the pre-construction and construction period.

5. Cost to CMAP.

Table 1 shows the final score of each firm that submitted a completed response to the RFP.

**Table 1: Scoring**

Criteria	Maximum Points	BIG Const.	DW Hammer	ICG	Leopardo	Power Const.	Redmond	Reed
Experience of organization and key personnel	25	18.0	17.5	17.5	19.0	20.0	13.0	17.5
Quality of Proposal as reflected in the Project Approach	25	18.5	17.0	17.0	19.5	21.0	17.0	18.5
Prior experience with similar projects.	20	16.0	15.2	13.6	15.2	14.4	12.4	14.4
Value Engineering. Provided a clear philosophy and methodology for mitigating risk during both the pre-construction and construction period.	10	7.0	6.8	6.6	8.2	7.2	5.8	7.8
Cost to CMAP	20	13.0 (\$442,000)	20 (\$286,030)	14.4 (\$397,193)	19.8 (\$287,664)	18.2 (\$312,824)	12.2 (\$465,635)	17.8 (\$321,824)
<b>Total</b>	<b>100</b>	<b>72.5</b>	<b>76.5</b>	<b>69.1</b>	<b>81.7</b>	<b>80.8</b>	<b>60.4</b>	<b>76.0</b>

**Recommendation for contractor selection**

Following interviews with the three lowest cost firms, DW Hammer, Leopardo and Power Construction, the Selection Committee reached a consensus to recommend Power Construction as the contractor to provide general contractor services to CMAP. The Selection Committee identified that Power provided a 5 member team dedicated to this project with role redundancy to ensure they are consistently on site throughout renovation. The Power team demonstrated extensive experience with similar renovation projects in historic buildings and shared that experience during the interview process. They are currently on site at the OPO supporting the building owner renovation process and have learned some of the important building systems, established relationships, and will be able to quickly progress the project helping to ensure a smooth renovation process for CMAP. The Committee believes that Power’s significant sub-contractor draw and more comprehensive approach to the project may compensate for the slight cost difference, through lower cost, during the sub-contractor bidding process.

CMAP was fortunate to have proposals from multiple qualified firms and had the difficult task of determining which firm was best qualified to deliver the project. The total score differential of the top two firms is .9 out of 100 and the slightly higher cost of Power’s proposal overall gave



them a lower score by 1.6 out of 100. On a project of \$2.8 million this is an insignificant difference.

It is recommended that the Board approve a general contractor's services contract with Power Construction in the amount of \$312,824. This amount represents general services only, and does not reflect the total cost of the project. Support for this portion of the total project has been budgeted from the 5 Year Carryover Operating grant approved by IDOT for this use.

ACTION REQUESTED: Approval

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## MEMORANDUM

**To:** CMAP Board

**From:** Angela Manning-Hardimon  
Deputy Executive Director, Finance and Administration

**Date:** November 6, 2019

**Re:** Contract Approval for Monee Comprehensive Plan with Ginkgo  
Planning & Design, Inc.

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The CMAP Local Technical Assistance (LTA) program is meant to advance the implementation of ON TO 2050 by providing resources to local governments. Since the initiation of this program in 2011, CMAP has completed over 200 local planning projects, with an additional 30 currently underway. Projects include comprehensive plans, corridor or subarea plans, studies of special topics such as housing or water resources, and similar planning activities. Most projects are led by CMAP staff, but some require external assistance to augment CMAP staff expertise.

The Monee Comprehensive Plan was selected through the LTA program in FY 20. The Village last adopted a comprehensive plan in 1997, which is no longer current. Since that time, the Village has adopted two supplemental plans to guide decision-making: a 2004 Growth Management and Economic Development Plan and a 2009 West Sector Framework Plan. Updating the Comprehensive Plan will help guide future development, enhance quality of life for residents, recognize current market realities and community priorities, and identify feasible policies and strategies that leverage the Village's existing strengths and future opportunities.

### **Review Process**

A Request for Proposals (RFP) was sent to potential contractors and posted to the CMAP website on September 13, 2019. Staff held a non-mandatory pre-bid information session for consultants on September 18, 2019. On October 2, 2019, CMAP received proposals from two consultants: Ginkgo Planning & Design, Inc., and Egret + Ox Planning, LLC.

Proposals were reviewed by one representative from the Village of Monee and two CMAP staff members, each of which scored each proposal independently. The criteria for selection included the following:

1. The demonstrated record of experience of the consultant, as well as identified staff, in providing the professional services identified in this scope of work, including addressing the topical issues identified in the RFP’s Project Background and Project Description sections.
2. Prior performance of previous CMAP contracts.
3. The consultant’s approach to preparing a Comprehensive Plan that addresses the priorities identified in the RFP’s Project Background and Project Description sections.
4. The quality and relevance of the examples of similar work.
5. The consultant’s integration of the principles of ON TO 2050 into the proposal.
6. Cost to CMAP, including consideration of all project costs and per-hour costs.

Table 1 shows the score of each firm that submitted a response to the RFP.

**Table 1: Scoring**

Criteria	Maximum Score	Ginkgo	Egret + Ox
Experience of consultant team and key personnel; quality and relevance of similar work	38	31.1	23.4
Approach to comprehensive planning	38	29.7	22.3
Integration of ON TO 2050 into proposal	4	2.5	2.5
Cost to CMAP	20	20.0 (\$114,901.20)	18.4 (\$124,700)
Total	100	83.3	66.6

**Recommendation for Contractor Selection**

Following interviews of both consultant teams, the Selection Committee reached a consensus to recommend **Ginkgo Planning & Design, Inc.** as the contractor for the Village of Monee Comprehensive Plan. The Selection Committee felt that the team assembled by Ginkgo possessed the most experience relevant to the issues that the Comprehensive Plan will address, as well as a coherent, compelling approach to the project. In both the proposal and interview, the Ginkgo team demonstrated an impressive understanding of multiple disciplines—and of Monee itself, offering an approach that was ideally suited to the needs of the Village. Ginkgo detailed a strong approach to transportation planning, market analysis, and town center planning. Their approach to synthesizing larger regional and national trends in a variety of topics to inform local actions was also very strong. In addition, their presentation of a focused approach to developing actionable, near-term implementation strategies was also impressive.

It is recommended that the Board approve a contract with **Ginkgo Planning & Design, Inc.** for a not to exceed amount of \$114,904.20. This project will be supported by an SPR grant awarded by IDOT for this purpose.

ACTION REQUESTED: Approval



## MEMORANDUM

**To:** CMAP Board

**From:** Angela Manning-Hardimon  
Deputy Executive Director, Finance and Administration

**Date:** November 6, 2019

**Re:** Contract Approval for Grade Crossing Feasibility Studies with  
Jacobs Engineering Group, Inc.

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Continuing a long-standing regional policy, ON TO 2050 identified delay at highway-rail grade crossings as an important issue. CMAP has estimated that, in 2017 alone, delay of motorists at crossings cost residents \$58 million in wasted productivity. **Targets** have been established to reduce delay. Even so, recent field research has revealed that grade crossing delay is even greater than previously estimated. To reduce delay at railroad crossings, CMAP may support projects to improve rail congestion through rail system improvements, direct motorized and non-motorized traffic to crossings with less delay, or separate crossings.

Most delay occurs at relatively few of the more than 1600 at-grade crossings in the region. After evaluating such factors as delay, crash risk, truck and bus traffic, and the potential for a separation, CMAP staff worked with the Illinois Commerce Commission, the Illinois Department of Transportation, Cook County, and the City of Chicago to prioritize improvements at 47 crossings or groups of crossings. Counties and local agencies were consulted about the list, and many comments were addressed as part of the prioritization process to arrive at the **current prioritized list**. Many of the prioritized crossings are projects included in the CREATE Program, a regional public-private partnership to improve rail-system fluidity and to reduce the negative impacts of the rail system on passenger rail and local communities.

To create a pipeline of ready-to-go infrastructure improvement projects to reduce delay at grade crossings, CMAP is initiating feasibility studies of up to five priority crossings. The studies will consist of extensive outreach and engagement, an existing conditions analysis, the identification of the project's purpose and need, and an alternatives screening and feasibility study. The result of the CMAP feasibility studies will be an accepted purpose and need for the project and a screened list of alternatives that are ready for a more detailed engineering process.

## Review Process

The feasibility studies were advertised on the CMAP web site as Request for Qualifications 222 on August 21, 2019. Additional efforts were undertaken to contact firms that might have been interested in conducting the feasibility studies. Staff held a non-mandatory pre-bid information session for consultants on August 29, 2019; ten firms attended this meeting. On September 11, 2019, CMAP received proposals from two consultants: HDR Engineering, Inc., and Jacobs Engineering Group Inc.

Proposals were reviewed by three staff members from CMAP. Staff scored each proposal independently. The criteria for selection included the following:

1. The consultant team's project management capabilities, including managing multiple studies simultaneously.
2. The consultant team's highway engineering knowledge and experience. Experience with highway-rail grade separations, as well as federally-funded projects processed through the Illinois Department of Transportation, is an important consideration.
3. The consultant team's railway engineering knowledge and experience.
4. Project outreach and engagement experience, particularly experience leading to consensus for controversial projects. Outreach and engagement on projects involving railroads is an important consideration.
5. Performance on prior CMAP contracts, if any, will also be a consideration.

Table 1 shows the average score of each firm that submitted a response to the RFP.

**Table 1: Scoring**

Criteria	Maximum Score	HDR	Jacobs
Project Management Capabilities	25	15.0	20.0
Consultant team's highway engineering knowledge and experience	25	17.5	19.2
Consultant team's railway engineering knowledge and experience	25	21.7	13.3
Project outreach and engagement experience	25	10.8	17.5
Total	100	65.0	70.0

## Recommendation for Contractor Selection

Following the scoring and interviews, the Selection Committee is recommending **Jacobs** as the contractor for the Grade Crossing Feasibility Studies. The Jacobs presentation to the Selection Committee reinforced the team's strengths in project management, knowledge and experience, and outreach and engagement experience. Jacobs demonstrated a strong understanding of the project scope, ability to manage up to five similar projects concurrently, and provided a comprehensive approach to the outreach and engagement necessary to work with the public

and private partners. While both consultant teams had experience in similar projects, the Jacobs team had greater experience on the majority of the selection criteria.

It is recommended that the Board approve a 24-month contract with **Jacobs Engineering Group, Inc.**, in the amount of \$150,000.00 annually, for a total not-to-exceed contract amount of \$300,000.00. Support for this project is currently identified in the FY 2019 and FY 2020 Operating Budgets.

ACTION REQUESTED: Approval







**MEMORANDUM**

**To:** CMAP Board

**From:** Angela Manning-Hardimon  
Deputy Executive Director, Finance and Administration

**Date:** November 6, 2019

**Re:** Annual Commercial Data Renewal

CMAP maintains more than three dozen datasets varying from free downloads to procured data sets to support the development, projection and evaluation of land use and transportation in the northeastern Illinois region. The required data is reviewed annually to determine how the data sets are used by staff, which staff uses the data sets and how frequently the data is used. If the data is not available from a free source, it must be purchased. The following data sets are being requested for purchase:

DATA SET	VENDOR	RENEWAL DATE	COST
Aerial photography	Nearmap	10/2/2019	52,500
New residential subdivision sites.	MetroStudy Online	10/1/2019	23,000
Truck and Freight Data	ATRI – American Transportation Research Institute	12/1/2019	50,000
Traffic Study Collection Data	Miovision	11/1/2019	10,000
Regional data and analysis tools targeted to regional workforce and economic development professionals	EMSI	1/14/2020	15,000
Commercial real estate online database used to establish baseline market and economic conditions for municipalities.	CoStar Group	3/31/2020	40,000
Online database subscription services to business intelligence data, including: Locations (HQ and franchises), number of employees per	Dun & Bradstreet	6/15/2020	120,000

<b>DATA SET</b>	<b>VENDOR</b>	<b>RENEWAL DATE</b>	<b>COST</b>
location, NAICS/SIC codes, street address, corporate linkage information, bankruptcy indicators, DUNS number, Fortune 1000 rank, small business indicator and other elements			
US County and Detailed Employment	Moody's	10/31/2019	22,000
<b>TOTAL</b>			<b>332,500</b>

It is recommended that the Board approve 1-year renewals of the itemized datasets listed above at cost of \$332,500. Sole-source procurement is permitted with adequate justification in accordance with the CMAP Procurement Policy adopted on April 7, 2007. Support for these commercial data sets purchases are included in the FY 2020 UWP Operating Budget.

**ACTION REQUESTED:** Approval



## MEMORANDUM

**To:** CMAP Board

**From:** Angela Manning-Hardimon  
Deputy Executive Director, Finance and Administration

**Date:** November 6, 2019

**Re:** Contract Approval for Sole Source Procurement for Accounting Staffing  
Services with GovHR USA

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On May 17, 2019, the Accounting, Principal for the Agency, Stanley Ryniewski retired from CMAP. In efforts to fill this position prior to his departure, the Agency posted this position on 2/19/2019 on the Agency's website and through other job posting boards and social media to recruit candidates. Fifteen applicants applied for the position. Candidates were interviewed and two candidates were short-listed for consideration. However, based on background checks of the two candidates, neither candidate was extended an offer.

On May 17, 2019, CMAP posted the position again on the Agency's website and through other job posting boards and social media to recruit candidates. Fifty-nine applicants applied for the position. Candidates were interviewed and short-listed for consideration. One candidate was extended an offer, but accepted another position. There was no second candidate considered for the position based on the experience and qualifications that the Agency required.

This is a critical position for the Agency as this position is responsible for managing the core responsibilities of accounts receivables and payables process, federal and state reporting requirements, grant management, banking activities, general ledger maintenance and auditing requirements. The Deputy Executive Director of Finance has been fulfilling these responsibilities in the absence of an Accounting Principal.

Based on the outcomes of previous recruitment efforts and the urgency in filling this position to provide required accounting support for the Agency, CMAP is requesting to contract with GovHR USA to recruit and hire for this position on a temporary to permanent basis. CMAP has worked with GovHR to recruit twice for the Executive Director position and the Deputy Executive Director of Finance with great success. CMAP is seeking to enter into a sole-source agreement with GovHR USA based on their knowledge of CMAP, experience with recruiting

talent for the Agency, pipeline of current qualified candidates, expedited recruitment process and competitive compensation fee.

It is recommended that the Board approve a sole-source contract with GovHR USA for Accounting Staffing Services for a term of 8 months at a cost of \$135,000. Sole-source procurement is permitted with adequate justification in accordance with the CMAP Procurement Policy adopted on April 7, 2007. Support for this procurement will be paid out of the FY 2020 Operating Budget.

**ACTION REQUESTED:** Approval



## MEMORANDUM

**To:** CMAP Board

**From:** Angela Manning-Hardimon  
Deputy Executive Director, Finance and Administration

**Date:** November 6, 2019

**Re:** Contract Approval for Temporary and Project Based Accounting Services  
with Baker Tilly Beers & Cutler

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To provide accounting support to the CMAP Accounting department, CMAP is seeking to enter into an agreement with Baker Tilly Beers & Cutler using the GSA contract GS-23F-0015X. This contract was competitively bided by GSA and Baker Tilly Beers & Cutler was selected as a pre-approved vendor in the areas of accounting (520.11), budgeting (520.12) and grants management support (520.22). The use of the GSA contracts expedites CMAP's procurement process and ensures a competitive process was conducted or best pricing for the related services.

Baker Tilly Beers & Culter was one of four firms (Bonner Group, Crowe LLP, Hagerty Consulting, and Key & Associates) located in the state of Illinois with a GSA contract awarded in the above areas. When compared to the other companies, Baker Tilly was the top candidate in terms of a national presence, and ability to recruit top accounting talent for temporary or project based accounting services using their existing board base pipeline of talent.

These services would be used to support CMAP's existing accounting functions for special projects or during the transition of resources until CMAP can fill vacant positions. Recruitment for accounting talent in today's job market is very competitive and CMAP is seeking a mechanism to ensure the continuity of accounting support in this challenging market.

It is recommended that the Board approve a contract with Baker Tilly Beers & Cutler for Temporary and Project Based Accounting Services for a term of 2 years at a cost of \$75,000 per year for a total vendor limit of \$150,000. Cooperative Purchasing with Other Governmental Agencies procurement is permitted with adequate justification in accordance with the CMAP Procurement Policy adopted on April 7, 2007. Support for this procurement will be paid out of the FY 2020 and FY 2021 Operating Budgets.

ACTION REQUESTED: Approval

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# Chicago Metropolitan Agency for Planning

Agenda Item No. 9.0

233 South Wacker Drive  
Suite 800  
Chicago, Illinois 60606

312 454 0400  
[www.cmap.illinois.gov](http://www.cmap.illinois.gov)

## MEMORANDUM

**To:** CMAP Board and Committees  
**From:** CMAP Staff  
**Date:** November 6, 2019  
**Re:** 2020 State Legislative Agenda and Principles

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For your review and discussion, staff has revised the priorities contained in the State Legislative Agenda for 2020. Annual alterations to the agenda reflect policies enacted in the previous state legislative session, and ongoing policy conversations statewide. The agenda will be framed by CMAP's ON TO 2050 comprehensive regional plan, which recommends legislative actions that promote inclusive growth, resilience, and prioritized investment.

The 2020 State Legislative Agenda identifies five priorities and includes a number of recommendations from ON TO 2050:

- Support transparent, performance-based capital programming
- Collect and provide the data needed to support decision making and accountability
- Reform tax policy to strengthen communities
- Implement user fees and regional revenues to sustainably fund the region's multimodal transportation system
- Allocate funds for all comprehensive regional planning activities

Staff is recommending we pursue these five state priorities, as well as the ON TO 2050 recommendations contained in this memo attachment. CMAP intends to use the agenda to guide and inform policymakers in Springfield, including the Illinois General Assembly, the Governor, and state agency partners. Based on your feedback and direction, we will finalize the agenda for the January meeting and outline a strategy to communicate these priorities.

**ACTION REQUESTED:** Discussion

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CMAP 2020 Legislative Agenda for the Illinois General Assembly  
Draft Priorities and Recommendations  
CMAP Board, Wednesday, November 6, 2019

The legislative agenda will be framed by CMAP's ON TO 2050 comprehensive regional plan, which recommends legislative actions that promote inclusive growth, resilience, and prioritized investment.

- Support transparent, performance-based capital programming
  - *CMAP supports state legislation and administrative actions to advance performance-based programming and prioritize infrastructure investments using asset management principles.*
  - *CMAP supports legislation clarifying the eligibility of the Transportation Renewal Fund (35 ILCS 505/8b) to explicitly include transit, freight, bicycle, and pedestrian infrastructure.*
- Collect and provide the data needed to support decision making and accountability
  - *CMAP supports legislation to increase data sharing and transparency by state and local agencies.*
  - *CMAP supports legislation to increase data and information sharing at a regional scale by TNCs and other private personal mobility companies that supports local and regional planning and decision making.*
- Reform tax policy to strengthen communities
  - *CMAP supports reforms to the criteria the state uses to direct revenues to local governments in order to reduce wide divergences across municipalities, allow each municipality to support its own desired mix of land uses, and adapt to changing development patterns.*
  - *CMAP supports broadening the sales tax base to include more services, in such a way that could allow for lower rates.*
  - *CMAP supports a state program that provides funding to local governments for study and implementation of consolidation and other partnerships.*
- Implement user fees and regional revenues to sustainably fund the region's multimodal transportation system
  - *CMAP supports a statewide pilot for a per-mile road usage charge that will become necessary due to the long-term insufficiency and inequity of the motor fuel tax.*
  - *CMAP supports new, sustainable, regionally raised revenues for transportation to make multimodal investments that meet the region's unique transportation needs.*

- *CMAP supports congestion pricing and other operational improvements to ensure people and goods can move efficiently.*
- *CMAP supports local authority to regulate transportation technologies such as TNCs to address safety and congestion, and collect fees for investments in local transportation infrastructure.*
- **Allocate funds for all comprehensive regional planning activities**
  - *CMAP supports dedicated funding for all of CMAP's comprehensive planning activities mandated by the State, such as climate mitigation, housing, and regional economic growth.*
  - *CMAP supports new, sustainable revenues to support state and regional water planning by the Illinois Department of Natural Resources, Illinois State Water Survey, Illinois Water Inventory Program, and regional partners.*

DRAFT