



Chicago Metropolitan Agency for Planning

Agenda Item No. 5.1

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MEMORANDUM

To: CMAP Board

From: Angela Manning-Hardimon
Deputy Executive Director, Finance and Administration

Date: May 1, 2019

Re: Approval for Sole Source Agreement for INRIX Truck Data

Staff is seeking Board approval to procure a small-medium truck database to augment its large truck database. This information is used to analyze and understand freight bottlenecks and to support truck route planning. This database includes GPS latitude and longitude coordinates and truck waypoints for small-medium size trucks that will allow CMAP to analyze last-mile delivery issues and the impacts of e-commerce on the transportation system.

This is a sole source procurement due to the lack of any other vendor's ability to deliver small-medium truck data.

It is recommended that the Board approve a sole source agreement in the amount of \$49,500 from **INRIX** for use in the analysis of small-medium truck movements. Support for this procurement is included in the FY19 Operating Budget.

ACTION REQUESTED: Approval



MEMORANDUM

To: CMAP Board

From: Angela Manning-Hardimon
Deputy Executive Director, Finance and Administration

Date: May 1, 2019

Re: Contract Sole Source Agreement for Liferay Content Management
Software for the CMAP Website

Staff is seeking Board approval to enter into a multi-year renewal agreement with Liferay, Inc. for maintenance of the Content Management System (CMS) for the CMAP website. CMAP uses Liferay to support the creation and modification of digital content within the website environment.

The current Liferay software version has been in production at CMAP since 2010 and will require an upgrade to the most recent version. Although other content management systems are available, transitioning to a new system would be prohibitively expensive. This sole source procurement is directly with the manufacturer and will allow CMAP to obtain the lowest cost possible for this software application.

It is recommended that the Board approve a 3-year renewal agreement with Liferay, Inc. for the CMS software for the CMAP website. The procurement will include licenses and support for the most recent version of the software for both the Production and Non-Production web servers. The total cost for this renewal will not exceed \$83,718.75, which reflects a 5-percent multi-year discount.

ACTION REQUESTED: Approval



MEMORANDUM

To: CMAP Board

From: Angela Manning-Hardimon
Deputy Executive Director, Finance and Administration

Date: May 1, 2019

Re: Approval for Contract for Liferay Website Hosting and Support

On March 1, 2019, CMAP issued RFP 216, Liferay Website Hosting and Support, to seek proposals for a firm to provide Liferay-based website hosting and support. It is critical for the agency's website to have minimum downtime and have a hosting service that is responsive to agency requests.

Review Process

A Request for Proposals (RFP) was sent to five potential vendors and posted to the CMAP website. Staff held a non-mandatory Pre-bid information session on March 12, 2019. On March 29, 2019, CMAP received proposals from two firms: Omegabit, LLC, and Croz, in partnership with Firelay.

Proposals were reviewed by CMAP staff. All proposals submitted in response to this Request for Proposals were analyzed for completeness and cost effectiveness. The following criteria were used in evaluating proposals:

- The firm's demonstrated record of experience and responsiveness in providing services in the areas identified in the Scope of Services, emphasizing work done for organizations of similar size and complexity.
- The qualifications and experience of the firm's personnel to be assigned to CMAP's work in the areas identified in the Scope of Services and their training and experience with Liferay hosting and support.
- The firm's depth of staff and availability of resources in the areas identified in the Scope of Services.
- Cost to CMAP.

Table 1 shows the scores of each firm that submitted a response to the RFP

Table 1: Scoring

Criteria	Maximum Score	Croz	Omegabit
Overall experience and responsiveness	30	20	27
Qualifications and experience of the firm's personnel	30	22	27
The firm's depth of staff and availability of resources	20	12	17
Cost to CMAP (Annual)	20	20 (\$40,599)	13 (\$58,200)
Total	100	74	84

Recommendation for Contractor Selection

The team unanimously selected Omegabit due to their responsiveness and grasp of the needs specified in the RFP scope, their experience and expertise with Liferay (the firm focuses on Liferay website hosting exclusively), and the accessibility of their staff, including the project manager. Omegabit also has other government clients, an indication that they understand the needs of an agency such as CMAP.

The proposal submitted by Croz and Firelay did demonstrate the knowledge and expertise that Firelay has with Liferay, and they did submit the lowest cost bid. It was unclear to the team exactly which services were considered standard and covered under the flat monthly rate and which services were considered to be chargeable, which made it difficult to determine the best value for agency. The project manager was not clearly identified, nor did the firm provide contact information for the references provided, as requested in the RFP.

It is recommended that the Board approve a contract with Omegabit, LLC for two years with three 1-year options for renewal, not to exceed \$45,000 annually for a total not-to-exceed cost of \$225,000.00. Option year renewals will be based upon vendor performance and available budget. Support for this project will be included CMAP's annual Operating Budgets.

ACTION REQUESTED: Approval



MEMORANDUM

To: CMAP Board

From: Angela Manning-Hardimon
Deputy Executive Director, Finance and Administration

Date: May 1, 2019

Re: Approval for Contract Amendment of Scope and Time for
Architectural Design Services with Wright Heerema

CMAP is requesting approval to amend the current contract with Wright Heerema for Architectural Design Services and exercise the option to include additional design services.

As part of its response to CMAP's RFP, Wright Heerema proposed providing additional design services including 1.) Mechanical, Electrical, Plumbing and Fire Protection (MEPFP), 2.) Audio-Video and 3.) Data Center design services to CMAP as an optional service. With the move scheduled for August 2020, CMAP would like to amend its current contract with Wright Heerema to exercise this option and include the additional design services. Wright Heerema has been assisting CMAP in developing preliminary space designs. Their knowledge of the project, familiarity with CMAP's business requirements, and their experience in providing these services for similar projects will allow CMAP to meet its targeted move date.

It is recommended that the Board approve an amendment to the existing contract exercising the option to include the above listed additional design services. Further, it is recommended that the Board approve that a portion of the broker fee credit, in the amount of \$82,173, be used to fund these optional services.

ACTION REQUESTED: Approval

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